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REPUBLIC OF NAMIBIA

NAMIBIA CIVIL AVIATION AUTHORITY

AERONAUTICAL INFORMATION CIRCULAR

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AIC
Series A
09/2026
29 October 2026

Aeronautical Information Regulation and Control (AIRAC) Publication Schedule

1. This AIC comes in force on 01 January 2027 and expires on 31 December 2027.

2. Changes to aeronautical information require coordinated publication and distribution of data to allow flight management systems and end users adequate time for information reception, processing and to make the required amendments to operational documents and procedures prior to implementation.

3. To ensure safety and efficiency it is essential that all users of aeronautical data use current, accurate and valid data and the same data is used by all stakeholders.

4. To achieve this coordination in publication of aeronautical information an AIRAC system is determined by ICAO documents and defines a series of common dates and associated standard whereby, aeronautical publication procedures should be followed when implementing changes to aeronautical data.

5. Common effective dates are used and are based at 28-day intervals. New or amended information becomes effective at 0000 UTC on the effective date. The 28-day intervals ensures that all AIRAC effective dates are on a Thursday.

6. It is essential that amendments to aeronautical information is published and reaches recipients at least 28 days in advance of the effective date however major changes require a minimum of 56 days publication.

7. The use of AIRAC dates from 21 December till 17 January inclusive should be avoided due to delays in postage and dissemination of information over the holiday season.

8. In order to ensure that the information published is verified, formatted and transmitted to the correct recipients, Aeronautical Information Service (AIS) authorities require time to receive and process the information prior to the actual publication date. The time by which AIS authorities require to receive the information is called a cut-off date. In Namibia the cut-off date is defined as 14 days prior to the publication date.

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9. AIP Supplements are transmitted on a subscription-based email system and are also available on the NCAA website www.ncaa.com.na under the Publication link. Persons wishing to be on the subscription mailing list should email aip@ncaa.na

10. Information received after the cut-off date may not be processed in time for publication and may be held over till the next AIRAC effective date.

11. The table below shows the applicable cut-off dates by which information must reach AIS for the appropriate publication and effective dates.

12. The processing time required by AIS is dependent on the format to be published. For AIP Supplements AIS requires a minimum of 14 days' processing time, however for AIP Amendments 100 days' processing time is required due to the requirement to have the amended information printed in paper form. The Associated cut-off dates are shown below. Further information on the AIP Amendments will be published by AIP Sup.

Cut-off AMDT – (100 days)	Cut-off Major CHG (14 days)	Cut-off Minor CHG (14 days)	AMDT Pub date	PUB – Major CHG	PUB – Minor CHG	Effective Date
13-Oct-26	12-Nov-26	26-Nov-26	26-Nov-26	26-Nov-26	10-Dec-26	21-Jan-27
10-Nov-26	10-Dec-26	24-Dec-26	24-Dec-26	24-Dec-26	07-Jan-27	18-Feb-27
08-Dec-26	07-Jan-27	21-Jan-27	21-Jan-27	21-Jan-27	04-Feb-27	18-Mar-27
05-Jan-27	04-Feb-27	18-Feb-27	18-Feb-27	18-Feb-27	04-Mar-27	15-Apr-27
02-Feb-27	04-Mar-27	18-Mar-27	18-Mar-27	18-Mar-27	01-Apr-27	13-May-27
02-Mar-27	01-Apr-27	15-Apr-27	15-Apr-27	15-Apr-27	29-Apr-27	10-Jun-27
30-Mar-27	29-Apr-27	13-May-27	13-May-27	13-May-27	27-May-27	08-Jul-27
27-Apr-27	27-May-27	10-Jun-27	10-Jun-27	10-Jun-27	24-Jun-27	05-Aug-27
25-May-27	24-Jun-27	08-Jul-27	08-Jul-27	08-Jul-27	22-Jul-27	02-Sep-27
22-Jun-27	22-Jul-27	05Aug-27	05Aug-27	05Aug-27	19-Aug-27	30-Sep-27
20-Jul-27	19-Aug-27	02-Sep-27	02-Sep-27	02-Sep-27	16-Sep-27	28-Oct-27
17-Aug-27	16-Sep-27	30-Sep-27	30-Sep-27	30-Sep-27	14-Oct-27	25-Nov-27
14-Sep-27	14-Oct-27	28-Oct-27	28-Oct-27	28-Oct-27	11-Nov-27	23-Dec-27

13. Guidance on which information should be notified by AIRAC are as follows:

Information to be notified by AIRAC

PART 1

1. *The establishment and withdrawal of, and premeditated significant changes (including operational trials) to:*

   1.1. Limits (horizontal and vertical), regulations and procedures applicable to:

   a) flight information regions;
   b) control areas;
   c) control zones;
   d) advisory areas;
   e) ATS routes;

f) permanent danger, prohibited and restricted areas (including type and periods of activity when known) and ADIZ;

g) permanent areas or routes or portions thereof where the possibility of interception exists.

1.2. Positions, frequencies, call signs, identifiers, known irregularities and maintenance periods of radio navigation aids, and communication and surveillance facilities.

1.3. Holding and approach procedures, arrival and departure procedures, noise abatement procedures and any other pertinent ATS procedures.

1.4. Transition levels, transition altitudes and minimum sector altitudes.

1.5. Meteorological facilities (including broadcasts) and procedures.

1.6. Runways and stopways.

1.7. Taxiways and aprons.

1.8. Aerodrome ground operating procedures (including low visibility procedures).

1.9. Approach and runway lighting.

1.10. Aerodrome operating minima if published by a State.

PART 2

2. The establishment and withdrawal of, and premeditated significant changes to:

2.1. Position, height and lighting of navigational obstacles.

2.2. Hours of service of aerodromes, facilities and services.

2.3. Customs, immigration and health services.

2.4. Temporary danger, prohibited and restricted areas and navigational hazards, military exercises and mass movements of aircraft.

2.5. Temporary areas or routes or portions thereof where the possibility of interception exists.

PART 3

3. The establishment of, and premeditated major changes to:

3.1. New aerodromes for international IFR operations.

3.2. New runways for IFR operations at international aerodromes.

3.3. Design and structure of the air traffic services route network.

3.4. Design and structure of a set of terminal procedures (including change of procedure bearings due to magnetic variation change).

3.5. Circumstances listed in Part 1 if the entire State or any significant portion thereof is affected or if cross-border coordination is required.

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