

 NCAA NAMIBIA CIVIL AVIATION AUTHORITY	<b>REPUBLIC OF NAMIBIA</b>  NAMIBIA CIVIL AVIATION AUTHORITY	Executive Director Namibia Civil Aviation Authority Private Bag 12003 Ausspannplatz WINDHOEK
	<b>AERONAUTICAL INFORMATION CIRCULAR</b>	<b>AIC</b> Series A 04/21 30 June 2021
Tel: +264 61 702082 Fax +264 61 702088  e-mail: <a href="mailto:aim-aip@ncaa.com.na">aim-aip@ncaa.com.na</a>		

### PRIVATE PILOT AND NIGHT RATING THEORETICAL KNOWLEDGE EXAMS

Effective date: 01 August 2021

Validity Period: PERM

This AIC follows AIC A36/2020 dated 26 November 2020

#### 1. BACKGROUND

On the 26<sup>th</sup> November 2020 the NCAA issued an AIC A36/20 following up on AIC A14/2020 which is revived as AIC A05/2021 that informed the aviation industry that it was now administering Theoretical Knowledge Examination in Namibia on a full-time basis.

#### 2. REASON FOR ISSUE/PURPOSE

This Notice is intended to inform the Namibian aviation sector and the general public that starting on 1<sup>st</sup> August 2021, the NCAA will take over from ATOs the administration of Private Pilot Licence and Night Rating Theoretical Knowledge Examinations. Both examinations will be administered at the NCAA Test Center as prescribed below in paragraphs 3 to 5.

#### 3. APPLICABILITY

- a. Examination sitting will be scheduled in Windhoek at the NCAA Head Offices weekly from 1<sup>st</sup> August 2021, only every Tuesday, Wednesday and Thursday.
- b. There will be two examination sessions per examination day (Morning session commencing 08h45 and an Afternoon Session Commencing 13h45).
- c. The applicable fees will be as follows.

No	Type of Examination	Fees
1.	PPL	N\$ 500.00
2.	Night Rating	N\$ 550.00

- d. Examination fees must be paid in full to the NCAA account at the time of booking with proof of payment for PPL or Night Rating Examination reflecting Pilot Licence number or name of applicant as reference sent to the NCAA together with the application form.
- e. Bookings must be made by **13h00 hours on the Friday** preceding the Examination week.
- f. For reference, the PPL and Night Rating Exams syllabi are contained in NAMCATS Part 61 Appendix 1.0(PPL) and all theoretical knowledge associated with the practical aspects are mentioned in Appendix 11.0 (Night Rating).

- g. For reference study material, candidates may use any EASA based study material and may also use literature from AIRCADEMY at <https://apps.apple.com/de/app/aircademy/id881398074>
- h. For any further information contact the Namibian Civil Aviation Authority, Personnel Licensing Department.

#### 4. STATUS OF ALREADY COMPLETED EXAMS

- a. Candidates who have already written exams under the administration of NCAA approved Part 141 ATOs will be credited with the passes already obtained and any outstanding exams will have to be written at the NCAA Exam Center.
- b. No examination credits from elsewhere other than the NCAA Examination Centre will be acceptable after the effective date of this AIC.
- c. The validity of examinations as stipulated in NAMCARS 2001 regulation 61.03.5(2) for PPL and 61.31.4(2) for Night rating as amended will be applicable.

#### 5. FURTHER RULES TO BE FOLLOWED FOR EXAMINATIONS

- a. In respect of Covid-19 awareness measures, candidates will be subjected to a mandatory body temperature screening before entering the NCAA Test Centre. Normal body temperature acceptable will be 36.5°C to 37.5 °C and temperatures in the range 37.5°C to 38.3 °C will be treated as indicating a case of fever or hyperpyrexia if above 40 °C.

Candidates with temperature levels exceeding the acceptable limits will not be allowed to enter the building. However, candidates whose temperature readings exceed the acceptable limits for whatever reason, will be allowed a cool down period not exceeding 10 minutes before a temperature recheck and if the temperature continues to exceed the acceptable limits, such candidates will be required to seek medical attention for Covid-19 assessment before being admitted into the NCAA Test Centre.

- b. All Candidates should continue to observe Social Distancing protocols of at least 1.5 meters between persons, to minimize the potential of spread of the disease. All candidates should provide their own facemasks (as defined in the Regulations) which they shall wear when inside the NCAA building and Examinations Centre.
- c. All exam applications should be done via email as stipulated in AIC A03/2021 and the application form can be obtained from ATOs or the NCAA PEL Department.  
For further information contact: Tel +264 83 235 2492