

 NCAA NAMIBIA CIVIL AVIATION AUTHORITY	REPUBLIC OF NAMIBIA NAMIBIA CIVIL AVIATION AUTHORITY AERONAUTICAL INFORMATION CIRCULAR	Executive Director Namibia Civil Aviation Authority Private Bag 12003 Ausspannplatz WINDHOEK
		AIC Series A 11/22 11 November 2022
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OUTSTATION THEORETICAL KNOWLEDGE EXAMINATION

Effective date: 31st December 2022

Validity Period: 1st January 2023 to 31st December 2023

1. PURPOSE

This AIC intend to inform the public and the Namibian aviation sector of the dates on which examinations will be provided at Erongo region outstation in 2023.

2. VENUE

Swakopmund Flying School
Swakopmund Municipal Aerodrome,
9000 Swakopmund,
Namibia

3. APPLICABILITY

The outstation examination will only be administered if there is a minimum of 9 Examination Bookings on the following dates for the year 2023:

EXAM DAYS	BOOKINGS CLOSING DATE
24 JAN – 26 JAN	MONDAY 16 JAN
21 FEB – 24 FEB	MONDAY 13 FEB
22 MAR – 24 MAR	MONDAY 13 MAR
25 APR – 27 APR	MONDAY 17 APR
22 MAY – 24 MAY	MONDAY 15 MAY
27 JUN – 29 JUN	MONDAY 19 JUNE
25 JUL – 27 JUL	MONDAY 17 JULY
29 AUG – 31 AUG	MONDAY 21 AUG
26 SEP – 28 SEP	MONDAY 18 SEP
24 OCT – 26 OCT	MONDAY 16 OCT
05 DEC – 07 DEC	MONDAY 27 NOV

- a. There will be 3 examination sessions per examination day:
0830 - 1030
1100 - 1300
1400 – 1700
- b. The applicable fees will be as follows:

No	Type of Examination	Fees
1.	PPL	N\$ 500.00
2.	Night Rating	N\$ 550.00
3.	CPL	N\$ 950.00
4.	ATPL	N\$ 1100.00
5.	Flight Instructor	N\$ 1150.00
6.	AME	N\$ 950.00
7.	Cabin Crew	N\$ 950.00

4. EXAMINATION BOOKINGS

- a. Bookings for outstation examinations will close 7 days before the first day of the examination week. Candidates are still free to enter for examinations at the NCAA Test Center in Windhoek but in the event of an unsuccessful examination attempt they will not be allowed to attempt the same subject at any center unless 72 hours have passed since the unsuccessful attempt in accordance with NAMCATS 61.01.18 (1) (1) (c).
- b. A full examination fee must be paid into the NCAA account by the time of booking and proof thereof submitted with the examination application form to examinations@ncaa.na
- c. Your Licence number/PPL Exam, CPL Exam, ATPL Exam or Inst Exam must be put as reference when making the payment. (e.g. PA0007/CPL Exam for a person holding a PPL licence wishing to write a CPL subject.
- d. The examination schedule will be sent to the candidates on the Friday preceding the examination week.

5. EXAMINATION DAY PROCEDURES

- a. Candidates should be present at the examination centre at least 30 minutes before the commencement of each examination paper, with the following documents:
- i. Original pilot license, and
 - ii. Confirmation of booking form and payment
- b. All other examination rules as published on the NCAA website will be applicable.

6. For enquiries, please contact Tel +264 83 235 2492