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		AIC Series A 15/2023 14 December 2023

OUTSTATION THEORETICAL KNOWLEDGE EXAMINATION

Effective date: 31 December 2023
Validity Period: 1 January 2024 - 31 December 2024

1. REASON FOR ISSUE/PURPOSE

This Notice is intended to inform the Namibian aviation sector and the general public the dates on which examinations will be provided at the Erongo region outstation in 2024.

2. VENUE

Swakopmund Flying School
Swakopmund Municipal Aerodrome
9000 Swakopmund
Namibia

3. APPLICABILITY

- a) The outstation examinations will only be administered if there is a minimum of 9 Examination bookings on the following dates for the year 2024.

EXAM DAYS	BOOKINGS CLOSING DATE
30 JAN – 01 FEB	MONDAY 22 JAN
27 FEB – 29 FEB	MONDAY 19 FEB
26 MAR – 28 MAR	MONDAY 18 MAR
23 APR – 25 APR	MONDAY 15 APR
28 MAY – 30 MAY	MONDAY 20 MAY
25 JUN – 27 JUN	MONDAY 17 JUNE
30 JUL – 01 AUG	MONDAY 22 JULY
27 AUG – 29 AUG	MONDAY 19 AUG
24 SEP – 26 SEP	MONDAY 16 SEP
29 OCT – 31 OCT	MONDAY 21 OCT
03 DEC – 05 DEC	MONDAY 25 NOV

- b) There will be 3 examination sessions per examination day.
09:00 – 11:00
11:30 – 13:30
14:30 – 16:30
- c) The applicable fees will be as follows.

No	Type of Examination	Fees
1.	PPL	N\$ 500.00
2.	Night Rating	N\$ 550.00
3.	CPL	N\$ 950.00
4.	ATPL	N\$ 1100.00
5.	Flight Instructor	N\$ 1150.00
6.	AME	N\$ 950.00
7.	Cabin Crew	N\$ 950.00

4. EXAMINATION BOOKINGS

- a) Bookings for outstation examinations will close 7 days before the 1st day of the examination week at the outstation exams. Candidates are still free to enter for examinations at the NCAA Test Center in Windhoek but in the event of an unsuccessful examination attempt they will not be allowed to attempt the same subject at any center unless 72 hours have passed since the unsuccessful attempt in accordance with NAMCATS 61.01.18 (1) (1) (c)
- b) A full examination fee must be paid into the NCAA account by the time off booking and proof thereof submitted with the examination application form to examinations@ncaa.na

Your Licence number/PPL Exam, CPL Exam, ATPL Exam or Inst Exam must be put as reference when making the payment. (e.g., PA0007/CPL Examination for a person holding a PPL licence wishing to write a CPL subject.

- c) The examination schedule will be sent to the candidates on the Friday preceding the examination week.

5. EXAMINATION DAY PROCEDURES

- a) Candidates should be present at the examination centre at least 30 minutes before the schedule time for the commencement of each examination paper, with the following documents:
- i. Original pilot license, and
 - ii. Confirmation of booking form and payment
- b) All other examination rules as published on the NCAA website will be applicable.

6. For enquiries, please contact Tel +264 83 235 2494