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AIRWORTHINESS

MAINTENANCE

**SCHEDULED MAINTENANCE INSPECTIONS ON NAMIBIAN REGISTERED AIRCRAFT OPERATING
OUTSIDE OF NAMIBIA**

1. Part 43 of the NAMCARs, 2020, as amended make provision for maintenance of aircraft on the Namibian register, when such aircraft is operating outside the borders of Namibia.
2. However, when scheduled maintenance inspections are planned for Namibian registered aircraft operating outside the borders of Namibia in accordance with the aircraft's Approved Maintenance Programme, it shall be the registered owner's/operator's responsibility to notify the NCAA of his/her intent to have the scheduled maintenance carried out at an organisation/workshop outside the borders of Namibia, in a reasonable time prior to the planned maintenance.
3. In the case of an Aircraft Maintenance Organisation licensed in Namibia and using their own maintenance staff, who proposes to carry out scheduled maintenance at an organisation/workshop outside the borders of Namibia, the organization must also notify this NCAA in a reasonable time prior to the proposed maintenance.
4. It will also be the owner's/operator's/AMO's responsibility to notify the organisation/workshop outside the borders of Namibia of their intention to use their facility, and obtain authority from the facility concerned who in turn must advise their Airworthiness Authority.
5. When the foregoing has been done, and at the discretion of the Executive Director, an airworthiness inspector of NCAA will then proceed to the organisation/ workshop concerned to carry out an inspection of the facility.
6. The transport, accommodation and subsistence costs of the airworthiness inspector concerned plus such fees as may be prescribed in the NAMCARs will be for the account of the owner/operator/AMO concerned.
7. The airworthiness inspector will then inspect the organisation/workshop concerned to ensure that the provisions of the NAMCARs are being complied with.
8. The accommodation, equipment, materials and facilities, must meet the requirements of Part 145 of the NAMCARs, 2001, as amended.
9. The following must be available when the aircraft is being serviced:

- a. Certificate of Airworthiness
 - b. Certificate of Registration
 - c. Certificate of Release to service (to be issued)
 - d. Flight Manual
 - e. Flight Folio
 - f. Aircraft logbooks (to be transported separately)
 - g. Radio Station license
 - h. Mass and balance data & load sheets
 - i. Compass deviation cards
 - j. Inspection reminder (as required)
 - k. MEL (if applicable)
10. Provided that the airworthiness inspector is satisfied that the foregoing requirements have been met, he will recommend to the Executive Director that either:
- 10.1 a one-time authority to service the aircraft by registration number be issued to the organisation/workshop/AMO concerned or
 - 10.2 a certificate of approval be issued to the organisation/ workshop/AMO concerned detailing category A and C type ratings, and valid for a period at the discretion of the Executive Director.
 - 10.3. Each time a re-inspection is required to validate an approval granted by the Executive Director, the provisions contained in paragraphs 6 and 7 will apply.