

 <p><b>NCAA</b> NAMIBIA CIVIL AVIATION AUTHORITY</p>	<p><b>REPUBLIC OF NAMIBIA</b></p> <p>NAMIBIA CIVIL AVIATION AUTHORITY</p> <p><b>AERONAUTICAL INFORMATION CIRCULAR</b></p>	<p>Executive Director Namibia Civil Aviation Authority Private Bag 12003 Ausspannplatz WINDHOEK</p>
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**AIRWORTHINESS**  
**OPERATIONS FACTORY DELIVERY OF NEW AIRCRAFT TO NAMIBIA**

1. This AIC is only applicable to new aircraft coming from the production and assembly line and where such aircraft are to be placed onto the Namibian Civil Aircraft Register.
2. The following procedure has to be followed:
  - a. Application for Registration in accordance with the requirements of NAMCARs Part 47, 2020, as amended, should be submitted by the aircraft owner to the Executive Director who will satisfy him/herself that all registration requirements have been met and issue a Certificate of Registration as per NAM-CATs ARM.
  - b. Application for a special flight permit in accordance with the requirements of NAMCAR Part 21, should be submitted to the airworthiness section who will issue such Certificate valid for a period of thirty (30) days only. While the aircraft is operated under the special flight permit, it shall only be occupied by essential crew required for the ferry flight and no other passengers are to be carried. During this period the aircraft shall not be used for any commercial purposes. In exceptional circumstances the special flight permit maybe extended beyond the thirty (30) day limitation with the approval of the Executive Director. Should circumstances require an extension, an on-site inspection of the aircraft may have to be carried out by an Airworthiness Inspector at the discretion of the Executive Director.
  - c. In the event of a Certificate of Airworthiness being required for a revenue flight to the Republic of Namibia, an inspection by a NCAA Airworthiness Inspector at the completion centre is still required in the country of origin of the aircraft in question. All costs incurred for such an inspection are for the account of the owner, operator or importer of the aircraft.
  - d. The organisation (manufacturer's aircraft completion centre) releasing the aircraft to service is to hold a valid AMO/Part145 approval issued by the Executive Director in terms of Regulation 145.01.2 and the requirements of NAM-CAR's part 43.02.2 read together with NAM-CAR's part 43.04.1 of the Namibian Civil Aviation Regulations 2020, as amended have to be complied with.
  - e. As a minimum, a Certificate of Release to Service for the aircraft and a completed check sheet will have to be completed by the organisation responsible to releasing the aircraft

and submitted to the Airworthiness Department prior to the issuance of a special flight permit.

- f. Upon arrival in Namibia, the aircraft and its maintenance documentation will be inspected by the airworthiness section and upon satisfying all relevant requirements, full Certificate of Airworthiness for intended operations as endorsed on the certificate may be issued.

Should the owners elect to ferry the aircraft to Namibia on a foreign register the normal processes for issuance of the Certificate of Airworthiness will apply.