

 Tel: +264 61 702082/2203 Fax +264 61 702088 e-mail: <a href="mailto:aic@ncaa.na">aic@ncaa.na</a>	<b>REPUBLIC OF NAMIBIA</b>  NAMIBIA CIVIL AVIATION AUTHORITY  <b>AERONAUTICAL INFORMATION CIRCULAR</b>	Executive Director Namibia Civil Aviation Authority Private Bag 12003 Ausspannplatz WINDHOEK
		<b>AIC</b> <b>Series A</b> 02/25 17 March 2025

**PROGRAM FOR OVERSIGHT FLIGHT EXAMINERS (OFEs), DESIGNATED FLIGHT EXAMINERS (DFEs), FLIGHT INSTRUCTORS AND PROSPECTIVE DFE'S.**

Effective date: 17 March 2025

Validity Period: 2 April 2025 – 19 September 2025

1. This circular is intended to inform the Namibian aviation community of the proposed meetings and workshops for OFEs, DFEs, Flight Instructors (FIs) and prospective Designated Flight Examiners (DFEs).
2. Below is the scheduled program for the year.

<b>ACTIVITY</b>	<b>1<sup>ST</sup> SEMESTER</b>	<b>2<sup>ND</sup> SEMESTER</b>
OFE MEETING	02 April 2025	10 September 2025
DFE MEETING	03 April 2025	11 September 2025
INSTRUCTORS WORKSHOP	04 April 2025	12 September 2025
FEDAC INTERVIEWS	07 April 2025	15 September 2025
FEDAC COURSE	08 -11 April 2025	16 -19 September 2025

3. Attendees for the meeting/workshops are requested to submit their agenda points to [therona@ncaa.na](mailto:therona@ncaa.na) and [degroota@ncaa.na](mailto:degroota@ncaa.na) at least a week prior to the applicable meeting or workshop.
4. Any instructors wishing to join the DFE program are reminded that they will be required to complete an assignment to confirm their underpinning knowledge before the interview. Such potential candidates are invited to contact Rodney Theron, the Senior Manager PEL at email address [therona@ncaa.na](mailto:therona@ncaa.na) telephone number +264 83 235 2493 to obtain the assignment.
5. DFE candidates who have not submitted their assignments are requested to submit their tasks two weeks before the scheduled interview date.
6. DFE candidates for the FEDAC course who have submitted their assignments are requested to indicate their availability for the FEDAC course a month before the course.

7. Minutes of previous meetings and workshops will be available a week before the scheduled date.
8. Enquiries can be directed to Rodney Theron +264 83 235 2493.