

 <p>NCAA NAMIBIA CIVIL AVIATION AUTHORITY</p>	<p style="text-align: center;">REPUBLIC OF NAMIBIA</p> <p style="text-align: center;">NAMIBIA CIVIL AVIATION AUTHORITY</p> <p style="text-align: center;">AERONAUTICAL INFORMATION CIRCULAR</p>	<p>Executive Director Namibia Civil Aviation Authority Private Bag 12003 Ausspannplatz WINDHOEK</p>
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SCHEDULED DATES FOR THE STATE SAFETY PROGRAMME STEERING COMMITTEE (SSP STEERCOM)

1. This AIC replaces AIC B05/23
2. This AIC serves to notify the Namibia Aviation Industry of the State Safety Programme Steering Committee (SSP SteerCom) scheduled meetings for the year 2025. The NAM-CAR Part 11.01.2 requires that the committee must hold meetings at such times and places as may from time to time be determined by the chairperson, but at least quarterly meetings each year must be held.

3. MEETING DATES

At the final meeting of 2024 on the 5th November the following dates were agreed for 2025:

- a. 4th February 2025
- b. 13th May 2025
- c. 5th August 2025
- d. 11th November 2025

4. INPUT TO THE SSP STEERCOM

4.1 The industry or any interested party is invited to forward to the SSP SteerCom Secretariat any significant safety concern that will require review by the SSP SteerCom. The matter will be deliberated by the NCAA Safety Working Group, meeting monthly, and if not resolved, proposed as an agenda item at the subsequent meeting of the SSP SteerCom, whereupon the submitter will be invited to present.

4.2 Contributions referred to in paragraph 4.1 can be forwarded in writing to the SSP SteerCom Secretariat not later than 10 working days prior to the meeting at spq@ncaa.na with the subject SSP SteerCom: Title. Submissions must include the name and contact details of the person making the submission.

5. VENUE

The meeting will be held as a hybrid event, with a link for online participation. The physical event will take place in the following location and address:

NCAA Head Office

4 Rudolf Herzog Street

Ausspannplatz

Time: 09:30am

6. CONCLUSION

For more information, please contact the Secretariat at spq@ncaa.na or phone 083 235 2468 / 2511