

 <p><b>NCAA</b> NAMIBIA CIVIL AVIATION AUTHORITY</p>	<p><b>REPUBLIC OF NAMIBIA</b></p> <p>NAMIBIA CIVIL AVIATION AUTHORITY</p> <p><b>AERONAUTICAL INFORMATION CIRCULAR</b></p>	<p>Executive Director Namibia Civil Aviation Authority Private Bag 12003 Ausspannplatz WINDHOEK</p>
<p>Tel: +264 61 702082/2203 Fax +264 61 702088  e-mail: <a href="mailto:ajp@ncaa.na">ajp@ncaa.na</a></p>		<p><b>AIC</b> <b>Series B</b> 04/25 11 March 2025</p>

### SCHEDULED DATES FOR SAFETY AND QUALITY WORKSHOPS 2025

1. This AIC entirely replaces AIC B 03/25
2. The Circular serves to notify the Namibia Aviation Industry of the planned safety and quality workshop dates for 2025 at the NCAA headquarters auditorium.
3. As part of NCAA's ongoing commitment to continuously improving aviation safety, these workshops are free, and refreshments are provided.
4. Workshop dates:
  - a. Safety Performance Indicators – 24<sup>th</sup> April
  - b. SOP development and implementation workshop – 22<sup>nd</sup> May
  - c. Safety Management System – 26<sup>th</sup> June
  - d. Human Factors – 24<sup>th</sup> July
  - e. Quality Management Systems – 28<sup>th</sup> August
  - f. SOP development and implementation workshop – 25<sup>th</sup> September
5. If you are interested in attending, please contact [spq@ncaa.na](mailto:spq@ncaa.na) with the names and emails of attendees and workshops requested.
6. The workshops will be held at the following location and address:

NCAA Head Office Auditorium  
4 Rudolf Herzog Street  
Ausspannplatz
7. For more information, please contact [spq@ncaa.na](mailto:spq@ncaa.na) or phone 083 235 2468 / 2511.