

PART 65: AIR TRAFFIC SERVICE PERSONNEL LICENSING

List of regulations

PART 65: AIR TRAFFIC SERVICE PERSONNEL LICENSING.....	1
SUBPART 1: GENERAL.....	5
65.01.1 Applicability	5
65.01.2 Authority to provide air traffic service	5
65.01.3 Conversion of licence or rating issued by appropriate authority	5
65.01.4 Medical fitness.....	6
65.01.5 Maximum hours of duty.....	6
65.01.6 Recency Requirements.....	6
65.01.7 Ratings and certificates	7
65.01.8 Maximum number of Rating Suites	7
65.01.9 Register of licences	7
65.01.10 Language.....	8
65.01.11 Designation of validation examiners and rating examiners	8
65.01.12 Designation of air traffic controllers.....	9
65.01.13 Air traffic service training organisation.....	9
65.01.14 Consumption of alcohol and drugs	9
65.01.15 Suspension and revocation of licence and appeal.....	10
65.01.16 Credit for military service.....	11
65.01.17 Unauthorised conduct	11
65.01.18 Change of name or address	11
65.01.19 Duplicate air traffic service licence	12
65.01.20 Duties of air traffic service personnel.....	13
SUBPART 2: AIR TRAFFIC SERVICE LICENCE.....	13
65.02.1 Requirements for air traffic service licence	13
65.02.2 Training.....	13
65.02.3 Theoretical knowledge examination	14
65.02.4 Application for air traffic service licence	14
65.02.5 Issuing of air traffic service licence	14
65.02.6 Period of validity of air traffic service licence.....	14

65.02.7 Privileges	15
SUBPART 3: AIR TRAFFIC SERVICE ASSISTANT RATING	15
65.03.1 Requirements for air traffic service assistant rating.....	15
65.03.2 Training.....	15
65.03.3 Application for issuing of air traffic service assistant rating	15
65.03.4 Issuing of air traffic service assistant rating.....	16
65.03.5 Requirements for validation of air traffic service assistant ratings.....	16
65.03.6 Application for validation of air traffic service assistant rating.....	16
65.03.7 Validation of air traffic service assistant rating	17
65.03.8 Privileges of air traffic service assistant rating	17
65.03.9 Duration or renewal of air traffic service assistant rating	17
65.03.10 Duration or renewal of air traffic service assistant validation	17
65.03.11 Renewal and re-issue of an expired air traffic service assistant rating	18
65.03.12 Revalidation of an expired air traffic service assistant rating	18
SUBPART 4: AERODROME CONTROL RATING	18
65.04.1 Requirements for aerodrome control rating	18
65.04.2 Training.....	19
65.04.3 Application for issuing of aerodrome control rating.....	19
65.04.4 Issuing of aerodrome control rating.....	19
65.04.5 Requirements for validation of aerodrome control rating.....	19
65.04.6 Application for validation of aerodrome control rating	20
65.04.7 Validation of aerodrome control rating.....	20
65.04.8 Privileges of aerodrome control rating.....	20
65.04.9 Duration or renewal of aerodrome control rating	20
65.04.10 Duration or renewal of aerodrome control validation.....	21
65.04.11 Renewal and re-issue of an expired aerodrome control rating.....	21
65.04.12 Revalidation of an expired aerodrome control rating	21
SUBPART 5: APPROACH CONTROL PROCEDURAL RATING.....	22
65.05.1 Requirements for approach control procedural rating	22
65.05.2 Training.....	22
65.05.3 Application for issuing of approach procedural control rating	22
65.05.4 Issuing of approach control procedural rating	22

65.05.5 Requirements for validation of approach control procedural rating	22
65.05.6 Application for validation of approach control procedural rating.....	23
65.05.7 Validation of approach control procedural rating	23
65.05.8 Privileges of approach control procedural rating	23
65.05.9 Duration or renewal of approach control procedural rating.....	24
65.05.10 Duration or renewal of approach control procedural validation	24
65.05.11 Renewal and re-issue of an expired approach control procedural rating	24
65.05.12 Revalidation of an expired approach control procedural rating.....	25
SUBPART 6: AREA CONTROL PROCEDURAL RATING	25
65.06.1 Requirements for area control procedural rating	25
65.06.2 Training.....	25
65.06.3 Application for issuing of area control procedural rating	25
65.06.4 Issuing of area control procedural rating	26
65.06.5 Requirements for validation of area control procedural rating	26
65.06.6 Application for validation of area control procedural rating	26
65.06.7 Validation of area control procedural rating	26
65.06.8 Privileges of area control procedural rating.....	27
65.06.9 Duration or renewal of area control procedural rating.....	27
65.06.10 Duration or renewal of area control procedural validation	27
65.06.11 Renewal and re-issue of an expired area control procedural rating	27
65.06.12 Revalidation of an expired area control procedural rating.....	28
SUBPART 7: APPROACH CONTROL SURVEILLANCE RATING	28
65.07.1 Requirements for approach control surveillance rating	28
65.07.2 Training.....	28
65.07.3 Application for issuing of approach control surveillance rating.....	28
65.07.4 Issuing of approach control surveillance rating	29
65.07.5 Requirements for validation of approach control surveillance rating	29
65.07.6 Application for validation of approach control surveillance rating	29
65.07.7 Validation of approach control surveillance rating.....	30
65.07.8 Privileges of approach control surveillance rating.....	30
65.07.9 Duration or renewal of approach control surveillance rating.....	30
65.07.10 Duration or renewal of approach control surveillance validation	30
65.07.11 Renewal and re-issue of an expired approach control surveillance rating.....	31

65.07.12 Revalidation of an expired approach control surveillance rating.....	31
SUBPART 8: AREA CONTROL SURVEILLANCE RATING.....	31
65.08.1 Requirements for area control surveillance rating	31
65.08.2 Training.....	32
65.08.3 Application for issuing of area control surveillance rating	32
65.08.4 Issuing of area control surveillance rating	32
65.08.5 Requirements for validation of area control surveillance rating.....	32
65.08.6 Application for validation of area control surveillance rating	32
65.08.7 Validation of area control surveillance rating.....	33
65.08.8 Privileges of area control surveillance rating.....	33
65.08.9 Duration or renewal of area control surveillance rating.....	33
65.08.10 Duration or renewal of area control surveillance validation.....	33
65.08.11 Renewal and re-issue of an expired area control surveillance rating.....	34
65.08.12 Revalidation of an expired area control surveillance rating.....	34
SUBPART 09: AIR TRAFFIC SERVICE INSTRUCTOR (OPERATIONAL) RATING	35
65.09.1 Requirements for air traffic service instructor (operational) rating	35
65.09.2 Training.....	35
65.09.3 Application for issuing of air traffic service instructor (operational) rating	35
65.09.4 Issuing of air traffic service instructor (operational) rating	35
65.09.5 Requirements for validation of air traffic service instructor (operational) rating	35
65.09.6 Application for validation of air traffic service instructor (operational) rating	36
65.09.7 Validation of air traffic service instructor (operational) rating	36
65.09.8 Privileges of air traffic service instructor (operational) rating.....	36
65.09.9 Duration or renewal of air traffic service instructor (operational) rating.....	37
65.09.10 Duration or renewal of air traffic service instructor (operational) validation.....	37
65.09.11 Renewal or re-issue of air traffic service instructor (operational) rating	37
65.9.12 Revalidation of an expired air traffic service instructor (operational) rating.....	38
SUBPART 10: AIR TRAFFIC SERVICE INSTRUCTOR CERTIFICATE (ATO)	38
65.10.1 Requirements for air traffic service instructor certificate (aviation training organization)	38
65.10.2 Training.....	38
65.10.3 Application for issuing of air traffic service instructor certificate	39
65.10.4 Issuing of air traffic service instructor certificate	39

65.10.5 Privileges of air traffic service instructor certificate.....	39
65.10.6 Duration of certificate and renewal.....	39
65.10.7 Renewal of air traffic service instructor certificate.....	40

SUBPART 1: GENERAL

Applicability

65.01.1

- (1) This Part applies to –
 - (a) the issuing of air traffic service licences, ratings, validations and certificates for Namibian air traffic service personnel, the privileges and limitations of such licences, ratings, validations and certificates, and matters related thereto; and
 - (b) the conversion of foreign air traffic service licences and ratings and the privileges and limitations of such conversions.
- (2) In this Part any requirements for the issuing of, the holding of or the exercise of any of the privileges of, an aviation document are subject to, and must be read in conjunction with, the requirements in the Act relating to aviation documents.

Authority to provide air traffic service

65.01.2

- (1) No person may provide an air traffic service within any airspace in Namibia unless such person holds a valid air traffic service licence and rating complying with the requirements in this Part and appropriate to the duties being performed.
- (2) Air traffic services for this Part comprises of either one or a combination of air traffic services as defined in Section 1 of the Act but not being military air navigation services provided by the Namibian Defence Forces.
- (3) The holder of an air traffic service licence must not exercise privileges other than the privileges granted by the licence and the appropriate valid rating held by such holder.
- (4) The provisions of sub-regulations (1) and (3) will not apply to airspaces designated for military use unless the Namibian Defence Force is providing an Air Traffic Service therein.

Conversion of licence or rating issued by appropriate authority

65.01.3

- (1) The holder of a licence or rating issued by an appropriate authority of a Contracting State not being the Authority, who desires to obtain a licence or rating issued under this Part, must apply to the Executive

Director in the appropriate form as prescribed by the Executive Director, for a conversion of such licence or rating.

- (2) The application for a conversion referred to in sub-regulation (1) must be accompanied by –
 - (a) the appropriate fee as prescribed in [Part 187](#);
 - (b) a certified true copy of the licence to which the conversion pertains;
 - (c) a valid Namibian medical certificate; and
 - (d) hold a recognized English Language Proficiency endorsement or certificate of at least Operational Level 4 or higher.
 - (e) in the case of an application for the conversion of a licence or rating for the purpose of being employed as an air traffic service personnel member in Namibia, a temporary work permit or permanent residency permit and a letter of appointment from a Namibian employer who requires the services of the applicant.
- (3) A licence or rating issued by an appropriate authority may be recognised by the Executive Director subject to the same restrictions which apply to such licence or rating and in accordance with and subject to the requirements and conditions as prescribed in Document [NAM-CATS 65](#).
- (4) Before the Executive Director converts a foreign licence or rating the Executive Director must confirm the validity of the foreign licence or rating with the appropriate authority of the issuing Contracting State.
- (5) A licence or rating issued by an appropriate authority may be converted by the Executive Director in the appropriate form as prescribed by the Executive Director.
- (6) The conversion of a licence or rating issued by the Executive Director pursuant to this regulation is deemed to be an aviation document for the purposes of the Act.
- (7) The holder of a licence or rating issued by an appropriate authority and converted by the Executive Director, must at all times comply with the Act, with the regulations in this part and with the requirements and conditions as prescribed in Document [NAM-CATS 65](#).

Medical fitness

65.01.4

An applicant for or holder of an air traffic service licence must –

- (a) in the case of an air traffic controller, obtain a Class 3 medical certificate; or
- (b) in the case of an air traffic service assistant, obtain a Class 3 medical certificate, issued in terms of [Part 67](#).

Maximum hours of duty

65.01.5

The maximum hours of duty of air traffic service personnel for the purposes of aviation safety, shall be as prescribed in Document NAM-CATS 65.

Recency Requirements

65.01.6

- (1) An Air Traffic Service Personnel Member must comply with the minimum hours for recency for each sector as prescribed in NAM CATS 65.

- (2) An Air Traffic Service Personnel Member who is unable to comply with the minimum recency requirements or is absent from duty for a period exceeding fourteen consecutive days must comply with the training requirements prescribed in NAMCATS 65 to regain currency.

Ratings and certificates

65.01.7

- (1) The air traffic service ratings are –
- (a) an air traffic service assistant rating;
 - (b) an air traffic assistant (flight information service) rating;
 - (c) an air traffic assistant (aerodrome flight information service) rating
 - (d) an aerodrome control rating;
 - (e) an approach control procedural rating;
 - (f) an area control procedural rating;
 - (g) an approach control surveillance rating;
 - (h) an area control surveillance rating; and
 - (i) an air traffic service instructor (operational) rating.
- (2) The air traffic service certificates are –
- (a) an air traffic service instructor (training organisation) certificate.
 - (b) an air traffic services rating examiner certificate
 - (c) an air traffic services validation examiner certificate

Maximum number of Rating Suites

65.01.8

An air traffic controller or an air traffic assistant may not hold ratings combinations from more than 2 of the following rating suites/categories:

- (a) ATS Assistant, Flight Information Service, Area Control Procedural, Area Control Surveillance and Air Traffic Service Instructor (Operational);
- (b) AST Assistant, Aerodrome Control, Aerodrome Flight Information Service and Air Traffic Service Instructor (Operational); or
- (c) ATS Assistant, Flight Information, Approach Control Procedural, Approach Control Surveillance and Air Traffic Service Instructor (Operational).

Register of licences

65.01.9

- (1) The Executive Director must maintain within the Civil Aviation Registry a register of all air traffic service licences issued or converted, ratings validated and certificates issued in terms of the regulations in this part.
- (2) The register must contain the following particulars –
- (a) the full name and date of birth of the holder of the licence;
 - (b) the postal address of the holder of the licence;

- (c) the date on which the licence was issued or converted;
 - (d) particulars of the ratings, validations and certificates held by the holder of the licence; and
 - (e) the nationality of the holder of the licence.
- (3) The particulars referred to in sub-regulation (2) must be recorded in the register within seven days from the date on which the licence is issued or converted, or a rating is validated or a certificate is issued, by the Executive Director.
- (4) The Executive Director must provide access to the particulars referred to in sub-regulation (2) in accordance with the provisions of section 52 of the Act.

Language

65.01.10

- (1) All air traffic service personnel must demonstrate the ability in speaking and understanding the English language to enable them to adequately carry out their responsibilities as air traffic service personnel.
- (2) A person may not be issued with an air traffic service licence under this Part, unless he or she has demonstrated or provided proof that he or she meets the language proficiency requirements prescribed in Document NAM-CATS 65.
- (3) The Executive Director must endorse the air traffic service personnel member's license with the language proficiency level.

Designation of validation examiners and rating examiners

65.01.11

- (1) The Executive Director may designate –
- (a) a validation examiner (operational) to conduct proficiency checks, instructor proficiency checks and to issue certificates of competency and temporary validation certificates;
 - (b) a rating examiner (training organisation) to conduct rating assessments and to issue rating certificates of competency and temporary rating certificates.
- (2) Before the Executive Director designates a validation examiner (operational) or a rating examiner (training organisation) her/she must have successfully completed examiner training. As prescribed in [NAM-CATS 65](#)
- (3) The privileges referred to in sub-regulation (1) (a) and (b) must be exercised and performed according to the conditions, rules, requirements, procedures or standards as prescribed in Document [NAM-CATS 65](#).
- (4) The Executive Director must sign and issue to each designated validation examiner or designated rating examiner a document which must state the full name of such validation examiner or rating examiner and contain a statement that –
- (a) such validation examiner or rating examiner has been designated in terms of sub-regulation (1) (a) or (b), as the case may be; and
 - (b) such validation examiner or rating examiner is empowered to exercise the privileges referred to in sub-regulation (1) (a) or (b), as the case may be.
- (5) The initial designation will be valid for a period of 1 year, after which re-designations will be valid for a period of 3 years.
- (6) The examiner may apply for re-designation 90 days in advance of the expiry of his current designation.

Designation of air traffic controllers

65.01.12

The Executive Director may designate an air traffic controller to conduct the training and tests, in the circumstances and subject to the conditions, requirements, rules, procedures or standards, as prescribed in Document [NAM-CATS-65](#).

Air traffic service training organisation

65.01.13

Training as required by this part may only be provided by an air traffic service training organisation approved in terms of [Part 141](#) or by a foreign air traffic service training organisation recognised by the Executive Director.

Consumption of alcohol and drugs

65.01.14

- (1) No air traffic service personnel member may –
 - (a) consume any alcohol or any other intoxicating substance less than 8 hours prior to the specified reporting time for operational duty or the commencement of a shift;
 - (b) commence an operational duty period while the concentration of alcohol in any specimen of blood taken from any part of his or her body is more than 0,02 gram per 100 millilitres;
 - (c) consume alcohol during the operational duty period or whilst on standby for operational duty;
 - (d) commence an operational duty period while under the influence of alcohol or any drug having narcotic effect;
 - (e) exercise the privileges of his or her licence and related ratings while under the influence of any psychoactive substance which might render him or her unable to safely and properly exercise these privileges; and
 - (f) engage in any problematic use of substances or the use of any prohibited substances capable of resulting in any degree of alteration or impairment of judgment
- (2) An air traffic service personnel member who has been identified under the provisions of Part 7 to engage in the problematic use of substances or has returned a positive test result for a psychoactive substance must be denied, the right to exercise the privileges of his or her licence and the Executive Director must be notified within 7 days.
- (3) The Executive Director may reconsider allowing the holder the right to exercise the privileges of his or her licence only–
 - (a) on recommendation from a designated aviation medical practitioner, after treatment has determined on the basis of medical evidence to have been successful; or
 - (b) in cases where no treatment is deemed necessary, after the Executive Director has received satisfactory evidence of the cessation of the problematic use of substances, and upon determination by the Executive Director of the fact that the personnel member is unlikely to jeopardise safety in the performance of his or her duties.
- (4) Re-instatement of privileges may only be considered after –
 - (a) certification by a medical practitioner that the personnel member has received effective and acceptable treatment and that the applicant is free from any effect of a psychoactive substance (where applicable);

- (b) a signed declaration by the personnel member stating that he or she is no longer using the psychoactive substance nor intends to use the substance in future; and
- (c) the personnel member continues to abide by the provisions of testing prescribed in Part 7.

Suspension and revocation of licence and appeal

65.01.15

- (1) An, inspector or authorised person may suspend an air traffic service licence, rating, validation or certificate if -
 - (a) it is evident that the holder of the licence, rating, validation or certificate does not comply with the requirements prescribed in this Part, and such holder fails to remedy such non-compliance within 30 days after receiving notice in writing from the authorised officer, inspector or authorised person to do so; or
 - (b) the suspension is necessary in the interests of aviation safety.
- (2) The authorised officer, inspector or authorised person who has suspended a licence, rating, validation or certificate in terms of sub-regulation (1), must, within one workday of such suspension, deliver a report in writing to the Executive Director, stating the reasons why, in his or her opinion, the suspended licence, rating, validation or certificate should be revoked.
- (3) The authorised officer, inspector or authorised person concerned must submit a copy of the report referred to in sub-regulation (2), to the holder of the licence, rating, validation or certificate which has been suspended, and must furnish proof of such submission for the information of the Executive Director.
- (4) The holder of a licence, rating, validation or certificate who feels aggrieved by the suspension of the licence, rating, validation or certificate, may appeal against such suspension to the Executive Director, within 30 days after such holder becomes aware of such suspension.
- (5) An appellant must deliver an appeal in writing, stating the reasons why, in the opinion of the appellant, the suspension should be varied or set aside, and the appeal must include, if applicable, full particulars of any remedial action which may have been taken by the appellant to rectify the circumstances which resulted in such suspension,
- (6) The Executive Director must acknowledge receipt of an appeal, which acknowledgement must reflect the name of the recipient at the Executive Director's office and the date and time of receipt.
- (7) The appellant must submit a copy of the appeal and any documents or records supporting such appeal, to the authorised officer, inspector or authorised person concerned and must furnish proof of such submission for the information of the Executive Director.
- (8) The authorised officer, inspector or authorised person concerned may, within seven days of receipt of the copy of the appeal referred to in sub-regulation (7), deliver his or her written reply to such appeal to the Executive Director.
- (9) As soon as practicable, but within 14 days, after the receipt of an appeal, the Executive Director must adjudicate the appeal.
- (10) The Executive Director may -
 - (a) adjudicate the appeal on the basis of the documents submitted to him or her; or
 - (b) order the appellant and the authorised officer, inspector or authorised person concerned to appear before him or her, either in person or through a representative, at a time and place determined by him or her, to give evidence.
- (11) The Executive Director must, if a licence, rating, validation or certificate is suspended in terms of sub-regulation (1) and the holder thereof does not appeal against the suspension, adjudicate such suspension within 30 days from the date on which the period referred to in sub-regulation (4), has expired.

- (12) The Executive Director may, subject to such conditions which the Executive Director may determine, confirm, vary or set aside the suspension referred to in sub-regulation (1), or revoke the licence, rating, validation or certificate.
- (13) A suspension in terms of this sub-regulation is without prejudice to the Executive Director's powers to suspend, revoke or impose conditions upon any aviation document under the Act.

Credit for military service

65.01.16

- (1) Air traffic service personnel qualified in the Namibian Defence Force, may apply to the Executive Director for the issuing of an air traffic service licence and rating prescribed in this Part. An application must be made in the appropriate form as prescribed in Document NAM-CATS 65 and be accompanied by proof of -
 - (a) the identity of the applicant;
 - (b) the age of the applicant; and
 - (c) employment of the applicant in the Namibian Defence Force;
 - (d) a valid Class 3 medical certificate issued in terms of Part 67;
 - (e) proof that the applicant has passed the appropriate theoretical knowledge examination, or part thereof, if the Executive Director requires the passing of such theoretical knowledge examination, or part thereof;
 - (f) the appropriate fee as prescribed in Part 187; and
 - (g) one recent passport size photographs of the applicant.
- (2) The Executive Director may credit the theoretical knowledge and experience, or part thereof, gained in military service by the applicant, towards the issuing of an air traffic service licence and rating.

Unauthorised conduct

65.01.17

- (1) No person may provide another person with, or obtain from another person, any examination paper, or part or copy thereof, unless authorised by the Executive Director to do so
- (2) During any written examination under this Part, no person may-
 - (a) copy from another person;
 - (b) use any unauthorised source of information;
 - (c) communicate in any way with another person, except the invigilator;
 - (d) take the examination on behalf of another person; or
 - (e) remove any written or printed material from the examination room, unless authorised by the Executive Director to do so.
- (3) Any unauthorised conduct referred to in sub-regulations (1) and (2) may result in
 - (a) disqualification in the subject concerned;
 - (b) disqualification in any or all subjects already passed;
 - (c) debarment from taking further examinations for a period not exceeding 12 months; and
 - (d) revocation of that licence.

Change of name or address

65.01.18

- (1) If an air traffic service licence or rating issued in terms of this Part –
 - (a) does not correctly reflect the name or address of the holder thereof; or
 - (b) contains a photograph which is no longer a recognisable image of the holder thereof;such holder must, within 30 days from the date on which such name or address was changed, or such photograph became an unrecognisable image in the reasonable judgment of the holder, apply to the Executive Director for the issuing of a new licence or rating.
- (2) An application for the issuing of a new licence or rating must be -
 - (a) made in the appropriate form as prescribed in Document NAM-CATS 65; and
 - (b) accompanied by -
 - (i) the original licence or rating;
 - (ii) in the case of a change of name, a copy of the certificate issued in terms of the Married Persons Equality Act, 1996 (Act No. 1 of 1996) or revision thereof, the court order or any other legal document which verifies the change of name;
 - (iii) one recent passport size photographs of the applicant; and
 - (iv) the appropriate fee as prescribed in Part 187.
- (3) The Executive Director must -
 - (a) issue a new licence or rating if the applicant complies with the requirements referred to in sub-regulation (2); and
 - (b) forthwith after the issuing of a new licence or rating under the preceding sub-regulation, revoke and destroy the original licence or rating.
- (4) Upon the issuing of a new licence the holder thereof must forthwith affix his or her signature in ink in the space on the new licence provided for such purpose.

Duplicate air traffic service licence

65.01.19

- (1) The holder of an air traffic service licence or rating which has been lost, destroyed or defaced to such an extent that the particulars thereon are illegible, must apply to the Executive Director for the issuing of a duplicate licence or rating.
- (2) An application for the issuing of a duplicate licence or rating must be -
 - (a) made in the appropriate form as prescribed in Document NAM-CATS 65; and
 - (b) accompanied by -
 - (i) a valid Class 3 medical certificate issued in terms of Part 67;
 - (ii) one recent passport size photographs of the applicant; and
 - (iii) the appropriate fee as prescribed in Part 187
 - (iv) a sworn affidavit stating the circumstances under which the original license was lost, destroyed or defaced.
- (3) The Executive Director must -
 - (a) issue a duplicate licence or rating if the applicant complies with the requirements referred to in sub-regulation (2); and

- (b) endorse the duplicate licence or rating with the word "DUPLICATE" thereon.
- (4) Upon the issuing of a duplicate licence the holder thereof forthwith affix his or her signature in ink in the space on the duplicate licence provided for such purpose.
- (5) If, after the issuing of a duplicate licence or rating, the original licence or rating is found, the holder of the duplicate licence or rating must take all reasonable steps to obtain such original licence or rating and surrender it forthwith to the Executive Director.

Duties of air traffic service personnel

65.01.20

- (1) An air traffic service personnel member must -
 - (a) carry the air traffic service licence and rating issued to him or her, on his or her person when exercising the privileges thereof; and produce such licence and rating to an authorised officer, inspector or authorised person if so requested by such officer, inspector or person.
 - (b) comply at all times with the condition imposed by section 68(4) of the Act.

SUBPART 2: AIR TRAFFIC SERVICE LICENCE

Requirements for air traffic service licence

65.02.1

An applicant for the issuing of an air traffic service licence must –

- (a) be not less than 18 years of age;
- (b) in the case of an air traffic controller, or air traffic service assistants, hold a valid Class 3 medical certificate issued in terms of [Part 67](#);
- (c) be a resident of Namibia or holds a valid work permit for Namibia ;
- (d) hold a valid radio operator certificate issued by the Communications Regulator Authority of Namibia or recognized equivalent authority;
- (e) hold an English Language Proficiency certification as prescribed in Document NAM-CATS 65
- (f) have successfully completed the training referred to in regulation [65.02.2](#);
- (g) have passed the theoretical knowledge examination referred to in regulation [65.02.3](#), and
- (h) comply with the applicable requirements of the Act.

Training

65.02.2

- (1) An applicant for the issuing of an air traffic service licence must have successfully completed the appropriate training as prescribed in Document [NAM-CATS 65](#).
- (2) Should an air traffic service personnel member holding a current validation for a particular rating and having held such a validation for a minimum period of 12 months, be required to revalidate the particular rating at a different air traffic service unit, such air traffic service personnel must have provided the relevant service, under the supervision of an air traffic service instructor (operational), at an air traffic service unit for which the rating validation is sought, for a period equal to at least 50 percent of the hours relevant to the original rating validation.

Theoretical knowledge examination

65.02.3

An applicant for the issuing of an air traffic service licence must have passed the appropriate written examination as prescribed in Document [NAM-CATS 65](#).

Application for air traffic service licence

65.02.4

An application for the issuing of an air traffic service licence must be –

- (a) made to the Executive Director in the appropriate form as prescribed by the Executive Director; and
- (b) accompanied by –
 - (i) original or certified proof of –
 - (aa) the identity of the applicant; and
 - (ba) the age of the applicant;
 - (ii) a valid Class 3 medical certificate issued in terms of [Part 67](#);
 - (iii) a valid radio operator certificate issued by the Communications Regulator Authority of Namibia or recognized equivalent authority;
 - (iv) a English Language Proficiency certification as prescribed in Document NAM-CATS 65;
 - (v) a appropriate certificate of competency as prescribed in Document [NAM-CATS 65](#), signed by a rating assessment examiner;
 - (vi) the appropriate fee as prescribed in [Part 187](#); and
 - (vii) one recent passport size photographs of the applicant.

Issuing of air traffic service licence

65.02.5

- (1) The Executive Director must issue an air traffic service licence if the Executive Director is satisfied that;
 - (a) the applicant complies with the requirements referred to in regulation [65.02.1](#).
 - (b) the applicant is a fit and proper person to exercise the privileges of the license in accordance with the provisions of the Act, and
 - (c) the issue of the license is not contrary to the interests of aviation safety.
- (2) A licence must be issued in the appropriate form as prescribed by the Executive Director.
- (3) Upon the issuing of a licence the holder thereof must forthwith affix his or her signature in ink in the space on the licence provided for such purpose.

Period of validity of air traffic service licence

65.02.6

- (1) An air traffic service licence shall be valid for an indefinite period: Provided that the privileges of the licence may not be exercised by the holder thereof unless –

- (a) he or she is a holder of a valid Class 3 medical certificate issued in terms of [Part 67](#);
 - (b) he or she is a holder of a valid radio operator certificate issued by the Communications Regulator Authority of Namibia or recognized equivalent authority;
 - (c) he or she is a holder of an English Language Proficiency certification as prescribed in Document NAM-CATS 65
 - (d) he or she holds the appropriate valid rating;
 - (e) he or she continually exercises the particular rating in the normal course of duties of employment as per the Air Traffic Services recency as prescribed in regulation 61.01.6;
 - (f) he or she maintains competency by complying with the appropriate requirements prescribed in this Part.
- (2) The holder of an air traffic service licence and rating must submit copies of all documentation reflecting continued maintenance of competency to the Executive Director within 21 working days after compliance with the appropriate requirements prescribed in this Part.

Privileges

65.02.7

The holder of a valid air traffic service licence shall be entitled to –

- (a) provide air traffic services at an air traffic service unit for which the rating is sought, under the supervision of an air traffic service instructor (operational) to enable him or her to validate such rating;
- (b) provide air traffic services at the air traffic service unit for which a valid rating is held and validated by him or her;
- (c) act as a validation examiner if he or she is so designated by the Executive Director in terms of regulation [65.01.9](#) to act as such.

SUBPART 3: AIR TRAFFIC SERVICE ASSISTANT RATING

Requirements for air traffic service assistant rating

65.03.1

An applicant for the issuing of an air traffic service assistant rating must –

- (a) be not less than 18 years of age;
- (b) hold a valid air traffic service licence; and
- (c) have successfully completed the training referred to in regulation [65.03.2](#).

Training

65.03.2

An applicant for the issuing of an air traffic service assistant rating must have successfully completed the appropriate training as prescribed in Document [NAM-CATS 65](#).

Application for issuing of air traffic service assistant rating

65.03.3

An application for the issuing of an air traffic service assistant rating must be –

- (a) made to the Executive Director in the appropriate form as prescribed by the Executive Director within 6 months of completion of the training referred to in regulation 65.03.2; and
- (b) accompanied by –
 - (i) the appropriate certificate of competency as prescribed in Document [NAM-CATS 65](#), signed by a rating examiner;
 - (ii) the air traffic service licence held by the applicant;
 - (iii) the appropriate fee as prescribed in [Part 187](#); and
 - (iv) certified proof of his or her age.

Issuing of air traffic service assistant rating

65.03.4

- (1) The Executive Director may issue an air traffic service assistant rating if the applicant complies with the requirements referred to in regulation [65.03.1](#).
- (2) The rating must be issued in the appropriate form as prescribed by the Executive Director.
- (3) The rating shall expire if validation training has not commenced within a period of 6 months calculated from the date on which such rating was issued.

Requirements for validation of air traffic service assistant ratings

65.03.5

- (1) An applicant for the validation of an air traffic service assistant rating must, under the supervision of an air traffic service instructor (operational), have provided assistant services in any of the following categories at the air traffic service unit for which the rating is sought for at least –
 - (a) 50 hours to provide assistant and flight data operator service.
 - (b) 70 hours to provide a flight information service, and
 - (c) 70 hours to provide an aerodrome flight information service.
- (2) The experience referred to in sub-regulation (1) above must be completed within the 12 months immediately preceding the application for the rating.
- (3) To achieve the minimum hours referred to in (1) the training may not be interrupted for a period of more than 3 months unless otherwise approved by the Executive Director.

Application for validation of air traffic service assistant rating

65.03.6

An application for the validation of an air traffic service assistant rating must be –

- (a) made to the Executive Director in the appropriate form as prescribed by the Executive Director; and
- (b) accompanied by –
 - (i) the appropriate certificate of competency, as prescribed in Document [NAM-CATS 65](#), signed by a validation examiner -

- (aa) confirming that competency assessment has been successfully completed; and
 - (ba) the experience specified in regulation [63.03.5](#) has been accumulated; and
 - (ca) the training was not interrupted for a period of more than 3 months;
- (ii) the air traffic service licence and rating held by the applicant; and
 - (iii) the appropriate fee as prescribed in [Part 187](#).

Validation of air traffic service assistant rating

65.03.7

- (1) The Executive Director must validate an air traffic service assistant rating if the applicant complies with the requirements referred to in regulation [65.03.5](#).
- (2) The rating must be validated in the appropriate form as prescribed by the Executive Director and the validation must specify the-
 - (a) relevant ATS unit, where applicable, upon which the holder is entitled to exercise the privileges of the rating; and
 - (b) the category of the assistant rating issued.

Privileges of air traffic service assistant rating

65.03.8

The holder of a valid air traffic service assistant rating shall be entitled to –

- (a) provide the appropriate assistant services at the air traffic service unit for which the rating is validated, in accordance with the requirements and standards as prescribed in Document [NAM-CATS 65](#), provided that he or she has familiarised himself or herself with all information that is pertinent or current at such air traffic service unit and has met the recency requirements as specified in regulation 61.01.6, as applicable ; and
- (b) use such equipment to provide such assistant services, as appropriate.

Duration or renewal of air traffic service assistant rating

65.03.9

An air traffic service assistant rating shall expire if the training has not commenced within 6 months of issue or if the validation is not revalidated within a period of 36 months, calculated from the date of the last competency assessment completed to renew the validation.

Duration or renewal of air traffic service assistant validation

65.03.10

- (1) An air traffic service assistant validation shall be valid for a period not exceeding 24 months calculated from the date of the last competency assessment completed to renew such validation in accordance with the provisions of this regulation or regulation 65.03.11, as the case may be.
- (2) To renew an air traffic service assistant validation, the holder thereof must, prior to the expiry of the validation, have met the recency requirements as indicated in regulation 65.01.6 and passed a competency assessment as prescribed in Document NAM-CATS 65, conducted by a validation examiner designated in terms of regulation 65.01.9.

- (3) Subject to the provisions of sub-regulation (4), the validation examiner must provide the Executive Director with a signed certificate of competency as prescribed in Document NAM-CATS 65.
- (4) If the result of the competency assessment contemplated in sub-regulation (2) reveals that the holder of the rating has failed to maintain the minimum standard required to exercise the privileges referred to in regulation 65.03.8, the validation examiner must –
 - (a) report such result to the Executive Director who may suspend the applicable validation in writing; and
 - (b) immediately inform the holder of the rating that they do not meet the requirements or revalidation of the rating and that they must not exercise the privileges of the rating until such time that they meet the requirements for revalidation or re-issue of the rating.

Renewal and re-issue of an expired air traffic service assistant rating

65.03.11

- (1) An air traffic service assistant rating that has expired may be renewed not later than 36 months after the last competency assessment of such rating subject to the successful completion of the required training to regain currency as referred to in regulation 65.01.6 and of a competency assessment confirming that the skills referred to in regulation 65.03.2 have been retained or re-acquired.
- (2) The Executive Director may re-issue an expired air traffic service assistant rating on application by the holder thereof after a period of 36 months has elapsed from the date of expiry provided that the holder thereof complies with the requirements as stipulated in regulation 65.03.6 and –
 - (a) attends refresher training at an aviation training organisation approved or recognized in terms of Part 141 of these regulations; or
 - (b) attends augmentation training on advances or developments in the ATM systems at an aviation training organisation approved or recognized in terms of Part 141 of these regulations;
 - (c) complies with the recency requirements as indicated in regulation 65.01.6; and
 - (d) has achieved a minimum of 70% pass mark in simulated applicable assessments determined by a rating examiner as indicated in technical standard 65.03.2 (7) in Document NAM-CATS 65.
- (3) Upon application for the renewal of an expired rating referred to in sub-regulation (2), the Executive Director must renew the rating if the applicant complies with the requirements referred to in sub-regulation (1) or (2).
- (4) The provisions of regulation 65.03.3 and 65.03.6 shall apply with the necessary changes to an application referred to in sub-regulation (1).

Revalidation of an expired air traffic service assistant rating

65.03.12

Upon application for the renewal of an expired rating referred to in regulation 65.03.11(2), the Executive Director shall renew the validation if the applicant has completed a minimum of 50 per cent of the experience referred to in regulation 65.03.5 and has successfully completed an assessment of competency undertaken by a validation examiner.

SUBPART 4: AERODROME CONTROL RATING

Requirements for aerodrome control rating

65.04.1

An applicant for the issuing of an aerodrome control rating must –

- (a) be not less than 21 years of age;
- (b) hold a valid air traffic service licence; and
- (c) have successfully completed the training referred to in regulation [65.04.2](#).

Training

65.04.2

An applicant for the issuing of an aerodrome control rating must have successfully completed the appropriate training as prescribed in Document [NAM-CATS 65](#).

Application for issuing of aerodrome control rating

65.04.3

An application for the issuing of an aerodrome control rating must be –

- (a) made to the Executive Director in the appropriate form as prescribed by the Executive Director within 6 months of completion of the training referred to in regulation 65.04.2; and
- (b) accompanied by –
 - (i) the appropriate certificate of competency as prescribed in Document [NAM-CATS 65](#), signed by a rating examiner;
 - (ii) the air traffic service licence held by the applicant;
 - (iii) the appropriate fee as prescribed in [Part 187](#); and
 - (iv) original or certified proof of his or her age.

Issuing of aerodrome control rating

65.04.4

- (1) The Executive Director must issue an aerodrome control rating if the applicant complies with the requirements referred to in regulation [65.04.1](#).
- (2) The rating must be issued in the appropriate form as prescribed by the Executive Director.
- (3) The rating shall expire if validation training has not commenced within a period of 6 months calculated from the date on which such rating was issued.

Requirements for validation of aerodrome control rating

65.04.5

- (1) An applicant for the validation of an aerodrome control rating must, under the supervision of an air traffic service instructor (operational), have provided satisfactory aerodrome control services at the air traffic service unit for which the rating validation is sought for at least 100 hours or one month, whichever is greater, 50 percent of which may be provided on an approved simulator which accurately simulates the environment pertaining to the position for which the validation is sought.
- (2) The experience referred to in sub-regulation (1) above must be completed within the 6 months immediately preceding the application for the validation of the rating.

- (3) To achieve the minimum hours referred to in (1) the training may not be interrupted for a period of more than 3 months unless otherwise approved by the Executive Director.
- (4) If the applicant is training for 2 or more ratings concurrently, the minimum experience required to validate all ratings shall be the experience required for the most demanding rating including at least an additional 50 hours.

Application for validation of aerodrome control rating

65.04.6

An application for the validation of an aerodrome control rating must be –

- (a) made to the Executive Director in the appropriate form as prescribed by the Executive Director; and
- (b) accompanied by –
 - (i) the appropriate certificate of competency, as prescribed in Document [NAM-CATS 65](#), signed by a validation examiner confirming that the competency assessment has been successfully passed and the experience specified in regulation [65.04.5](#) has not been interrupted for a period of more than 3 months;
 - (ii) the air traffic service licence and rating held by the applicant; and
 - (iii) the appropriate fee as prescribed in [Part 187](#).

Validation of aerodrome control rating

65.04.7

- (1) The Executive Director must validate an aerodrome control rating if the applicant complies with the requirements referred to in regulation [65.04.5](#).
- (2) The rating must be validated in the appropriate form as prescribed by the Executive Director and the validation must specify the relevant ATS position, where applicable, upon which the holder is entitled to exercise the privileges of the rating.

Privileges of aerodrome control rating

65.04.8

The holder of a valid aerodrome control rating shall be entitled to –

- (a) provide aerodrome control services at the air traffic service unit for which the rating is validated, in accordance with the requirements and standards as prescribed in Document [NAM-CATS 65](#), provided that he or she has familiarised himself or herself with all information that is pertinent or current at such air traffic service unit; has met the recency requirements as specified in regulation 61.01.6, as applicable ; and
- (b) use such equipment to provide such aerodrome control services, as appropriate.

Duration or renewal of aerodrome control rating

65.04.9

An aerodrome control rating shall expire if the training has not commenced within 6 months of issue or if the validation is not revalidated within a period of 24 months, calculated from the date of the last competency assessment completed to renew the validation.

Duration or renewal of aerodrome control validation

65.04.10

- (1) An aerodrome control validation shall be valid for a period not exceeding 12 months calculated from the date of the last competency assessment completed to renew such validation in accordance with the provisions of this regulation or regulation 65.04.11.
- (2) To renew an aerodrome control validation, the holder thereof must prior to the expiry of the validation, meet the recency requirements as indicated in regulation 65.01.6 and pass a competency assessment as prescribed in Document NAM-CATS 65, conducted by a validation examiner designated in terms of regulations 65.01.9.
- (3) Subject to the provisions of sub-regulation (4), the validation examiner must provide the Executive Director with a signed certificate of competency as prescribed in Document NAM-CATS 65.
- (4) If the result of the competency assessment contemplated in sub-regulation (2) reveals that the holder of the rating has failed to maintain the minimum standard required to exercise the privileges referred to in regulation 65.04.8, the validation examiner must –
 - (a) report such result to the Executive Director;
 - (b) suspend the applicable validation in writing; and
 - (c) immediately inform the holder of the rating that he or she does not meet the requirements for revalidation of the rating and that he or she must not exercise the privileges of the rating until such time as he or she meet the requirements for revalidation or re-issue of the rating.

Renewal and re-issue of an expired aerodrome control rating

65.04.11

- (1) An aerodrome control rating that has expired may be renewed no later than 24 months after the last competency assessment of such rating subject to the successful completion of the required training to regain currency as referred to in regulation 65.01.6 and the successful completion of a competency assessment demonstrating that the skills referred to in regulation 65.04.2 have been re-acquired.
- (2) The Executive Director may re-issue an aerodrome control rating on application by the holder thereof after a period of 24 months has elapsed from the date of expiry provided that the holder thereof –
 - (a) attends refresher training at an aviation training organisation approved or recognized in terms of Part 141 of these regulations;
 - (b) attends augmentation training on advances or developments in the ATM systems at an aviation training organisation approved or recognized in terms of Part 141 of these regulations;
 - (c) complies with the recency requirements as indicated in regulation 65.01.6; and
 - (d) has achieved a minimum of 70% pass mark in simulated applicable assessments determined by a rating examiner as indicated in technical standard 65.04.2(7) in Document NAM-CATS 65.
- (3) Upon application for the renewal of an expired rating referred to in sub-regulation (2), the Executive Director must renew the rating if the applicant complies with the requirements referred to in sub-regulation (1) or (2).
- (4) The provisions of regulation 65.04.3 shall apply with the necessary changes to an application referred to in sub-regulation (1).

Revalidation of an expired aerodrome control rating

65.04.12

Upon application for the renewal of an expired rating referred to in regulation 65.04.11(2) the Executive Director shall renew the validation if the applicant has completed a minimum of 50 per cent of the experience referred to in regulation 65.04.5 and has successfully completed a competency assessment undertaken by a validation examiner.

SUBPART 5: APPROACH CONTROL PROCEDURAL RATING

Requirements for approach control procedural rating

65.05.1

An applicant for the issuing of an approach control procedural rating must –

- (a) be not less than 21 years of age;
- (b) hold a valid air traffic service licence; and
- (c) have successfully completed the training referred to in regulation [65.05.2](#).

Training

65.05.2

An applicant for the issuing of an approach control rating must have successfully completed the appropriate training as prescribed in Document [NAM-CATS 65](#).

Application for issuing of approach procedural control rating

65.05.3

An application for the issuing of an approach control procedural rating must be –

- (a) made to the Executive Director in the appropriate form as prescribed by the Executive Director within 6 months of completion of the training referred to in regulation 65.05.2; and
- (b) accompanied by –
 - (i) the appropriate certificate of competency as prescribed in Document [NAM-CATS 65](#), signed by a rating examiner;
 - (ii) the air traffic service licence held by the applicant;
 - (iii) the appropriate fee as prescribed in [Part 187](#); and
 - (iv) original or certified proof of his or her age.

Issuing of approach control procedural rating

65.05.4

- (1) The Executive Director must issue an approach control procedural rating if the applicant complies with the requirements referred to in regulation [65.05.1](#).
- (2) The rating must be issued in the appropriate form as prescribed by the Executive Director.
- (3) The rating shall expire if validation training has not commenced within a period of 6 months calculated from the date on which such rating was issued.

Requirements for validation of approach control procedural rating

65.05.5

- (1) An applicant for the validation of an approach control procedural rating must, under the supervision of an air traffic service instructor (operational), have provided approach control procedural services at the air traffic service unit for which the rating validation is sought for at least 200 hours or 3 months whichever is greater, 50 percent of which may be provided on an approved simulator which accurately simulates the environment pertaining to the position for which the validation is sought.
- (2) The experience referred to in sub-regulation (1) above must be completed within the 6 months immediately preceding the application for the validation of the rating.
- (3) To achieve the minimum hours referred to in (1) the training may not be interrupted for a period of more than 3 months unless otherwise approved by the Executive Director.
- (4) If the applicant is training for 2 or more ratings concurrently, the minimum experience required to validate all ratings must be the experience required for the most demanding rating including at least an additional 50 hours.

Application for validation of approach control procedural rating

65.05.6

An application for the validation of an approach control procedural rating must be –

- (a) made to the Executive Director in the appropriate form as prescribed by the Executive Director; and
- (b) accompanied by –
 - (i) the appropriate certificate of competency, as prescribed in Document [NAM-CATS 65](#), signed by a validation examiner confirming that the competency assessment has been successfully passed and the experience specified in regulation [65.05.5](#) has not been interrupted for a period of more than 3 months;
 - (ii) the air traffic service licence and rating held by the applicant; and
 - (iii) the appropriate fee as prescribed in [Part 187](#).

Validation of approach control procedural rating

65.05.7

- (1) The Executive Director must validate an approach control procedural rating if:-
 - (a) the applicant complies with the requirements referred to in regulation [65.05.5](#).
 - (b) the applicant has, if deemed necessary by the Executive Director, been found to be a fit and proper person to exercise the privileges of the validation in accordance with the provisions of the Act, and
 - (c) the issue of the validation is not contrary to the interests of aviation safety.
- (2) The rating must be validated in the appropriate form as prescribed by the Executive Director and the validation must specify the relevant ATS position, where applicable, upon which the holder is entitled to exercise the privileges of the rating.

Privileges of approach control procedural rating

65.05.8

The holder of a valid approach control procedural rating shall be entitled to –

- (a) provide approach control procedural services at the air traffic service unit for which the rating is validated, in accordance with the requirements and standards as prescribed in Document [NAM-CATS 65](#), provided that he or she has familiarised himself or herself with all information that is pertinent or current at such air traffic service unit; has met the recency requirements as specified in regulation 61.01.6, as applicable; and
- (b) use such equipment to provide such approach control services, as appropriate.

Duration or renewal of approach control procedural rating

65.05.9

An approach control procedural rating shall expire if the training has not commenced within 6 months of issue or the validation is not revalidated within a period of 24 months, calculated from the date of the last competency assessment completed to renew the validation.

Duration or renewal of approach control procedural validation

65.05.10

- (1) An approach control procedural validation is valid for a period not exceeding 12 months calculated from the date of the last competency assessment completed to renew such validation in accordance with the provisions of this regulation or regulation 65.05.11.
- (2) To renew an approach control procedural validation, the holder thereof must prior to the expiry of the validation, meet the recency requirements as indicated in regulation 65.01.6 and have passed a competency assessment as prescribed in Document NAM-CATS 65, conducted by a validation examiner designated in terms of regulation 65.01.9.
- (3) Subject to the provisions of sub-regulation (4), the validation examiner must provide the Executive Director with a signed certificate of competency as prescribed in Document NAM-CATS 65.
- (4) If the result of the competency assessment contemplated in sub-regulation (2) reveals that the holder of the rating has failed to maintain the minimum standard required to exercise the privileges referred to in regulation 65.05.8, the validation examiner must –
 - (a) report such result to the Executive Director;
 - (b) suspend the applicable validation in writing; and
 - (c) immediately inform the holder of the rating that he or she does not meet the requirements for revalidation of the rating and that he or she must not exercise the privileges of the rating until such time that he or she meets the requirements for revalidation or re-issue of the rating.

Renewal and re-issue of an expired approach control procedural rating

65.05.11

- (1) An approach control procedural rating that has expired may be renewed no later than 24 months after the last competency assessment of such rating subject to the successful completion of a competency assessment demonstrating that the skills referred to in regulation 65.05.2 have been re-acquired.
- (2) The Executive Director may re-issue an approach control procedural rating on application by the holder thereof after a period of 24 months has elapsed from the date of expiry provided that the holder thereof –
 - (a) attends refresher training at an aviation training organisation approved or recognized in terms of Part 141 of these regulations;

- (b) attends augmentation training on advances or developments in the ATM systems at an aviation training organisation approved or recognized in terms of Part 141 of these regulations;
 - (c) meets the recency requirements as specified in regulation 61.01.6; and
 - (d) has achieved a minimum of 70% pass mark in simulated applicable assessments determined by a rating examiner as indicated in technical standard 65.05.2(7) in Document NAM-CATS 65.
- (3) Upon application for the renewal of an expired rating referred to in sub-regulation (2), the Executive Director must renew the rating if the applicant complies with the requirements referred to in sub-regulation (1) or (2).
- (4) The provisions of regulation 65.05.3 shall apply with the necessary changes to an application referred to in sub-regulation (1).

Revalidation of an expired approach control procedural rating

65.05.12

Upon application for the renewal of an expired rating referred to in regulation 65.05.11(2) the Executive Director must renew the validation if the applicant has completed a minimum of 50 per cent of the experience referred to in regulation 65.05.5 and has successfully completed a competency assessment undertaken by a validation examiner.

SUBPART 6: AREA CONTROL PROCEDURAL RATING

Requirements for area control procedural rating

65.06.1

An applicant for the issuing of an area control procedural rating must –

- (a) be not less than 21 years of age;
- (b) hold a valid air traffic service licence; and
- (c) have successfully completed the training referred to in regulation [65.06.2](#).

Training

65.06.2

An applicant for the issuing of an area control procedural rating must have successfully completed the appropriate training as prescribed in Document [NAM-CATS 65](#).

Application for issuing of area control procedural rating

65.06.3

An application for the issuing of an area control procedural rating must be –

- (a) made to the Executive Director in the appropriate form as prescribed by the Executive Director within 6 months of completion of the training referred to in regulation 65.06.2; and
- (b) accompanied by –
 - (i) the appropriate certificate of competency as prescribed in Document [NAM-CATS 65](#), signed by a rating examiner;

- (ii) the air traffic service licence held by the applicant;
- (iii) the appropriate fee as prescribed in [Part 187](#); and
- (iv) original or certified proof of his or her age.

Issuing of area control procedural rating

65.06.4

- (1) The Executive Director must issue an area control procedural rating if the applicant complies with the requirements referred to in regulation [65.06.1](#).
- (2) The rating must be issued in the appropriate form as prescribed by the Executive Director.
- (3) The rating expires if validation training has not commenced within a period of 6 months calculated from the date on which such rating was issued.

Requirements for validation of area control procedural rating

65.06.5

- (1) An applicant for the validation of an area control procedural rating must, under the supervision of an air traffic service instructor (operational), have provided area control procedural services at the air traffic service unit for which the rating is sought for at least 200 hours or 3 months whichever is greater, 50 percent of which may be provided on an approved simulator which accurately simulates the environment pertaining to the position for which the validation is sought.
- (2) The experience referred to in sub-regulation (1) above must be completed within the 6 months immediately preceding the application for the validation of the rating.
- (3) To achieve the minimum hours referred to in (1) the training may not be interrupted for a period of more than 3 months unless otherwise approved by the Executive Director.
- (4) If the applicant is training for 2 or more ratings concurrently, the minimum experience required to validate all ratings is the experience required for the most demanding rating including at least an additional 50 hours.

Application for validation of area control procedural rating

65.06.6

An application for the validation of an area control procedural rating must be–

- (a) made to the Executive Director in the appropriate form as prescribed by the Executive Director; and
- (b) accompanied by –
 - (i) the appropriate certificate of competency, as prescribed in Document [NAM-CATS 65](#), signed by a validation examiner confirming that the competency assessment has been successfully passed and the experience specified in regulation [65.06.5](#) has not been interrupted for a period of more than 3 months;
 - (ii) the air traffic service licence and rating held by the applicant; and
 - (iii) the appropriate fee as prescribed in [Part 187](#).

Validation of area control procedural rating

65.06.7

- (1) The Executive Director must validate an area control rating if the applicant complies with the requirements referred to in regulation [65.06.5](#).
- (2) The rating must be validated in the appropriate form as prescribed by the Executive Director and the validation must specify the relevant ATS position, where applicable, upon which the holder is entitled to exercise the privileges of the rating.

Privileges of area control procedural rating

65.06.8

- (1) The holder of a valid area control procedural rating shall be entitled to –
 - (a) provide area control procedural services at the air traffic service unit for which the rating is validated, in accordance with the requirements and standards as prescribed in Document [NAM-CATS 65](#), provided that he or she has familiarised himself or herself with all information that is pertinent or current at such air traffic service unit; has met the recency requirements as specified in regulation 61.01.6, as applicable; and
 - (b) use such equipment to provide such area control procedural services, as appropriate.

Duration or renewal of area control procedural rating

65.06.9

An area control procedural rating shall expire if the training has not commenced within 6 months or the validation is not revalidated within a period of 24 months, calculated from the date of the last competency assessment completed to renew the validation.

Duration or renewal of area control procedural validation

65.06.10

- (1) An area control procedural validation shall be valid for a period not exceeding 12 months calculated from the date of the last competency assessment completed to renew such validation in accordance with the provisions of this regulation or regulation 65.06.11.
- (2) To renew an area control procedural validation, the holder thereof must prior to the expiry of the validation, meet the recency requirements as indicated in regulation 65.01.6 and have passed a competency assessment as prescribed in Document NAM-CATS 65, conducted by a validation examiner designated in terms of regulation 65.01.9.
- (3) Subject to the provisions of sub-regulation (4), the validation examiner must provide the Executive Director with a signed certificate of competency as prescribed in Document NAM-CATS 65.
- (4) If the result of the competency assessment contemplated in sub-regulation (2) reveals that the holder of the rating has failed to maintain the minimum standard required to exercise the privileges referred to in regulation 65.6.8, the validation examiner must –
 - (a) report such result to the Executive Director;
 - (b) suspend the applicable validation in writing; and
 - (c) immediately inform the holder of the rating that he or she does not meet the requirements for revalidation of the rating and that he or she must not exercise the privileges of the rating until such time that he or she meets the requirements for revalidation or re-issue of the rating.

Renewal and re-issue of an expired area control procedural rating

65.06.11

- (1) An area control procedural rating that has expired may be renewed no later than 24 months after the last competency assessment of such rating subject to the successful completion of a competency assessment demonstrating that the skills referred to in regulation 65.06.2 have been re-acquired.
- (2) The Executive Director may re-issue an area control procedural rating on application by the holder thereof after a period of 24 months has elapsed from the date of expiry provided that the holder thereof –
 - (a) attends refresher training at an aviation training organisation approved of recognized in terms of Part 141 of these regulations;
 - (b) attends augmentation training on advances or developments in the ATM systems at an aviation training organisation approved of recognized in terms of Part 141 of these regulations;
 - (c) meets the recency requirements as specified in regulation 61.01.6; and
 - (d) has achieved a minimum of 70% pass mark in simulated applicable assessments determined by a rating examiner as indicated in technical standard 65.06.2(7) in Document NAM-CATS 65.
- (3) Upon application for the renewal of an expired rating referred to in sub-regulation (2), the Executive Director must renew the rating if the applicant complies with the requirements referred to in sub-regulation (1) or (2).
- (4) The provisions of regulation 65.06.3 apply with the necessary changes to an application referred to in sub-regulation (1).

Revalidation of an expired area control procedural rating

65.06.12

Upon application for the renewal of an expired rating referred to in regulation 65.06.11(2) the Executive Director must renew the validation if the applicant has completed a minimum of 50 per cent of the experience referred to in regulation 65.06.5 and has successfully completed a competency assessment undertaken by a validation examiner.

SUBPART 7: APPROACH CONTROL SURVEILLANCE RATING

Requirements for approach control surveillance rating

65.07.1

An applicant for the issuing of an approach control surveillance rating must –

- (a) be not less than 21 years of age;
- (b) hold a valid air traffic service licence; and
- (c) have successfully completed the training referred to in regulation [65.07.2](#).

Training

65.07.2

An applicant for the issuing of an approach control surveillance rating must have successfully completed the appropriate training as prescribed in Document [NAM-CATS 65](#).

Application for issuing of approach control surveillance rating

65.07.3

An application for the issuing of an approach control surveillance rating must be –

- (a) made to the Executive Director in the appropriate form as prescribed by the Executive Director within 6 months of completion of the training referred to in regulation 65.07.2; and
- (b) be accompanied by –
 - (i) the appropriate certificate of competency as prescribed in Document [NAM-CATS 65](#), signed by a rating examiner;
 - (ii) the air traffic service licence held by the applicant;
 - (iii) the appropriate fee as prescribed in [Part 187](#); and
 - (iv) acceptable original or certified evidence of his or her age.

Issuing of approach control surveillance rating

65.07.4

- (1) The Executive Director must issue an approach control surveillance rating if the applicant complies with the requirements referred to in regulation [65.07.1](#).
- (2) The rating must be issued in the appropriate form as prescribed by the Executive Director.
- (3) The rating expires if validation training has not commenced within a period of 6 months calculated from the date on which such rating was issued.

Requirements for validation of approach control surveillance rating

65.07.5

- (1) An applicant for the validation of an approach control surveillance rating must, under the supervision of an air traffic service instructor (operational), have provided approach control surveillance services at the air traffic service unit for which the rating validation is sought for at least 200 hours or 3 months whichever is greater, 50 percent of which may be provided on an approved simulator which accurately simulates the environment pertaining to the position for which the validation is sought.
- (2) The experience referred to in sub-regulation (1) above must be completed within the 6 months immediately preceding the application for the validation of the rating.
- (3) To achieve the minimum hours referred to in (1) the training may not be interrupted for a period of more than 3 months unless otherwise approved by the Executive Director.
- (4) If the applicant is training for 2 or more ratings concurrently, the minimum experience required to validate all ratings must be the experience required for the most demanding rating including at least an additional 50 hours.

Application for validation of approach control surveillance rating

65.07.6

- (1) An application for the validation of an approach control surveillance rating must be –
 - (a) made to the Executive Director in the appropriate form as prescribed by the Executive Director; and
 - (b) accompanied by –
 - (i) the appropriate certificate of competency, as prescribed in Document [NAM-CATS 65](#), signed by a validation examiner confirming that the competency assessment has been

- successfully passed and the experience specified in regulation [65.07.5](#) has not been interrupted for a period of more than 3 months;
- (ii) the air traffic service licence and rating held by the applicant; and
 - (iii) the appropriate fee as prescribed in [Part 187](#).

Validation of approach control surveillance rating

65.07.7

- (1) The Executive Director must validate an approach control surveillance rating if the applicant complies with the requirements referred to in regulation [65.07.5](#).
- (2) The rating must be validated in the appropriate form as prescribed by the Executive Director and the validation must specify the relevant ATS position, where applicable, upon which the holder is entitled to exercise the privileges of the rating.

Privileges of approach control surveillance rating

65.07.8

The holder of a valid approach control surveillance rating shall be entitled to –

- (a) provide approach control surveillance services at the air traffic service unit for which the rating is validated, in accordance with the requirements and standards as prescribed in Document [NAM-CATS 65](#), provided that he or she has familiarised himself or herself with all information that is pertinent or current at such air traffic service unit; has met the recency requirements as specified in regulation 61.01.6, as applicable; and
- (b) use such equipment to provide such approach control surveillance services, as appropriate.

Duration or renewal of approach control surveillance rating

65.07.9

An approach control surveillance rating expires if the training has not commenced within 6 months or the validation is not revalidated within a period of 24 months, calculated from the date of the last competency assessment completed to renew the validation.

Duration or renewal of approach control surveillance validation

65.07.10

- (1) An approach control surveillance validation is valid for a period not exceeding 12 months calculated from the date of the last competency assessment completed to renew such validation in accordance with the provisions of this regulation or regulation 65.07.11.
- (2) To renew an approach control surveillance validation, the holder thereof must prior to the expiry of the validation, meet the recency requirements as indicated in regulation 65.01.6 and have passed a competency assessment as prescribed in Document NAM-CATS 65, conducted by a validation examiner designated in terms of regulation 65.01.9.
- (3) Subject to the provisions of sub-regulation (4), the validation examiner must provide the Executive Director with a signed certificate of competency as prescribed in Document NAM-CATS 65.
- (4) If the result of the competency assessment contemplated in sub-regulation (2) reveals that the holder of the rating has failed to maintain the minimum standard required to exercise the privileges referred to in regulation 65.07.8, the validation examiner must –

- (a) report such result to the Executive Director;
- (b) suspend the applicable validation in writing; and
- (c) immediately inform the holder of the rating that he or she does not meet the requirements for revalidation of the rating and that he or she must not exercise the privileges of the rating until such time that he or she meets the requirements for revalidation or re-issue of the rating.

Renewal and re-issue of an expired approach control surveillance rating

65.07.11

- (1) An approach control surveillance rating that has expired may be renewed no later than 24 months after the last competency assessment of such rating subject to the successful completion of a competency assessment demonstrating that the skills referred to in regulation 65.07.2 have been retained or re-acquired.
- (2) The Executive Director may re-issue an approach control surveillance rating on application by the holder thereof after a period of 24 months has elapsed from the date of expiry provided that the holder thereof –
 - (a) attends refresher training at an aviation training organisation approved or recognized in terms of Part 141 of these regulations;
 - (b) attends augmentation training on advances or developments in the ATM systems at an aviation training organisation approved or recognized in terms of Part 141 of these regulations;
 - (c) meets the recency requirements as specified in regulation 61.01.6; and
 - (d) has achieved a minimum of 70% pass mark in simulated applicable assessments determined by a rating examiner as indicated in technical standard 65.07.2(7) in Document NAM-CATS 65.
- (3) Upon application for the renewal of an expired rating referred to in sub-regulation (2), the Executive Director must renew the rating if the applicant complies with the requirements referred to in sub-regulation (1) or (2).
- (4) The provisions of regulation 65.07.3 shall apply with the necessary changes to an application referred to in sub-regulation (1).

Revalidation of an expired approach control surveillance rating

65.07.12

Upon application for the renewal of an expired rating referred to in regulation 65.07.11(2) the Executive Director must renew the validation if the applicant has completed a minimum of 50 per cent of the experience referred to in regulation 65.07.5 and has successfully completed a competency assessment undertaken by a validation examiner.

SUBPART 8: AREA CONTROL SURVEILLANCE RATING

Requirements for area control surveillance rating

65.08.1

An applicant for the issuing of an area control surveillance rating must –

- (a) be not less than 21 years of age;
- (b) hold a valid air traffic service licence; and
- (c) have successfully completed the training referred to in regulation [65.08.2](#).

Training

65.08.2

An applicant for the issuing of an area control surveillance rating must have successfully completed the appropriate training as prescribed in Document [NAM-CATS 65](#).

Application for issuing of area control surveillance rating

65.08.3

An application for the issuing of an area control surveillance rating must be –

- (a) made to the Executive Director in the appropriate form as prescribed by the Executive Director within 6 months of completion of the training referred to in regulation 65.08.2; and
- (b) be accompanied by –
 - (i) the appropriate certificate of competency as prescribed in Document [NAM-CATS 65](#), signed by a rating examiner;
 - (ii) the air traffic service licence held by the applicant;
 - (iii) the appropriate fee as prescribed in [Part 187](#); and
 - (iv) acceptable original or certified evidence of his or her age.

Issuing of area control surveillance rating

65.08.4

- (1) The Executive Director must issue an area control surveillance rating if the applicant complies with the requirements referred to in regulation [65.08.1](#).
- (2) The rating must be issued in the appropriate form as prescribed by the Executive Director.
- (3) The rating expires if validation training has not commenced within a period of 6 months calculated from the date on which such rating was issued.

Requirements for validation of area control surveillance rating

65.08.5

- (1) An applicant for the validation of an area control surveillance rating must, under the supervision of an air traffic service instructor (operational), have provided area control surveillance services at the air traffic service unit for which the rating validation is sought for at least 200 hours or 3 months whichever is greater, 50 percent of which may be provided on an approved simulator which accurately simulates the environment pertaining to the position for which the validation is sought.
- (2) The experience referred to in sub-regulation (1) above must be completed within the 6 months immediately preceding the application for the validation of the rating.
- (3) To achieve the minimum hours referred to in (1) the training may not be interrupted for a period of more than 3 months unless otherwise approved by the Executive Director.
- (4) If the applicant is training for 2 or more ratings concurrently, the minimum experience required to validate all ratings must be the experience required for the most demanding rating including at least an additional 50 hours.

Application for validation of area control surveillance rating

65.08.6

An application for the validation of an area control surveillance rating must be–

- (a) made to the Executive Director in the appropriate form as prescribed by the Executive Director; and
- (b) accompanied by –
 - (i) the appropriate certificate of competency, as prescribed in Document [NAM-CATS 65](#), signed by a validation examiner confirming that the competency assessment has been successfully passed and the experience specified in regulation [65.08.5](#) has not been interrupted for a period of more than 3 months;
 - (ii) the air traffic service licence and rating held by the applicant; and
 - (iii) the appropriate fee as prescribed in [Part 187](#).

Validation of area control surveillance rating

65.08.7

- (1) The Executive Director must validate an area control surveillance rating if:
 - (a) the applicant complies with the requirements referred to in regulation [65.08.5](#).
 - (b) the applicant is a fit and proper person to exercise the privileges of the validation in accordance with the provisions of the Act, and
 - (c) the issue of the validation is not contrary to the interests of aviation safety.
- (2) The rating must be validated in the appropriate form as prescribed by the Executive Director and the validation must specify the relevant ATS position, where applicable, upon which the holder is entitled to exercise the privileges of the rating.

Privileges of area control surveillance rating

65.08.8

The holder of a valid area control surveillance rating is entitled to –

- (a) provide area control surveillance services at the air traffic service unit for which the rating is validated, in accordance with the requirements and standards as prescribed in Document [NAM-CATS 65](#), provided that he or she has familiarised himself or herself with all information that is pertinent or current at such air traffic service unit; has met the recency requirements as specified in regulation 61.01.6, as applicable; and
- (b) to use such equipment to provide such area control surveillance services, as appropriate.

Duration or renewal of area control surveillance rating

65.08.9

An area control surveillance rating expires if the training has not commenced within 6 months or the validation is not revalidated within a period of 24 months, calculated from the date of the last competency assessment completed to renew the validation.

Duration or renewal of area control surveillance validation

65.08.10

- (1) An area control surveillance validation is valid for a period not exceeding 12 months calculated from the date of the last competency assessment completed to renew such validation in accordance with the provisions of this regulation or regulation 65.08.11.
- (2) To renew an area control surveillance validation, the holder thereof must prior to the expiry of the validation, meet the recency requirements as indicated in regulation 65.01.6 and have passed a competency assessment as prescribed in Document NAM-CATS 65, conducted by a validation examiner designated in terms of regulation 65.01.9.
- (3) Subject to the provisions of sub-regulation (4), the validation examiner must provide the Executive Director with a signed certificate of competency as prescribed in Document NAM-CATS 65.
- (4) If the result of the competency assessment contemplated in sub-regulation (2) reveals that the holder of the rating has failed to maintain the minimum standard required to exercise the privileges referred to in regulation 65.08.8, the validation examiner must –
 - (a) report such result to the Executive Director;
 - (b) suspend the applicable validation in writing; and
 - (c) immediately inform the holder of the rating that he or she does not meet the requirements for revalidation of the rating and that he or she must not exercise the privileges of the rating until such time that he or she meets the requirements for revalidation or re-issue of the rating.

Renewal and re-issue of an expired area control surveillance rating

65.08.11

- (1) An area control surveillance rating that has expired may be renewed no later than 24 months after the last competency assessment of such rating subject to the successful completion of a competency assessment demonstrating that the skills referred to in regulation 65.08.2 have been retained or re-acquired.
- (2) The Executive Director may re-issue an area control surveillance rating on application by the holder thereof after a period of 24 months has elapsed from the date of expiry provided that the holder thereof –
 - (a) attends refresher training at an aviation training organisation approved or recognized in terms of Part 141 of these regulations;
 - (b) attends augmentation training on advances or developments in the ATM systems at an aviation training organisation approved or recognized in terms of Part 141 of these regulations;
 - (c) meets the recency requirements as specified in regulation 61.01.6; and
 - (d) has achieved a minimum of 70% pass mark in simulated applicable assessments determined by a rating examiner as indicated in technical standard 65.08.2(7) in Document NAM-CATS 65.
- (3) Upon application for the renewal of an expired rating referred to in sub-regulation (2), the Executive Director must renew the rating if the applicant complies with the requirements referred to in sub-regulation (1) or (2).
- (4) The provisions of regulation 65.08.3 shall apply with the necessary changes to an application referred to in sub-regulation (1).

Revalidation of an expired area control surveillance rating

65.08.12

Upon application for the renewal of an expired rating referred to in regulation 65.08.11 (2) the Executive Director must renew the validation if the applicant has completed a minimum of 50 per cent of the experience referred to in regulation 65.08.5, and has successfully completed a competency assessment undertaken by a validation examiner.

SUBPART 09: AIR TRAFFIC SERVICE INSTRUCTOR (OPERATIONAL) RATING

Requirements for air traffic service instructor (operational) rating

65.09.1

An applicant for the issuing of an air traffic service instructor (operational) rating must –

- (a) be not less than 21 years of age;
- (b) hold a valid air traffic service licence;
- (c) hold at least one valid air traffic service rating; and
- (d) have successfully completed the training referred to in regulation [65.09.2](#).

Training

65.09.2

An applicant for the issuing of an air traffic service instructor (operational) rating must have successfully completed the appropriate training as prescribed in Document [NAM-CATS 65](#).

Application for issuing of air traffic service instructor (operational) rating

65.09.3

An application for the issuing of an air traffic service instructor (operational) rating must be –

- (a) made to the Executive Director in the appropriate form as prescribed by the Executive Director within 6 months of completion of the training referred to in regulation 65.09.2; and
- (b) be accompanied by –
 - (i) the appropriate certificate of competency as prescribed in Document [NAM-CATS 65](#), signed by a rating examiner;
 - (ii) the air traffic service licence held by the applicant;
 - (iii) the appropriate fee as prescribed in [Part 187](#); and
 - (iv) acceptable original or certified evidence of his or her age.

Issuing of air traffic service instructor (operational) rating

65.09.4

- (1) The Executive Director must issue an air traffic service instructor (operational) rating if the applicant complies with the requirements referred to in regulation [65.09.1](#).
- (2) The rating must be issued in the appropriate form as prescribed by the Executive Director.
- (3) The rating shall expire if validation training has not commenced within a period of 6 months calculated from the date on which such rating was issued.

Requirements for validation of air traffic service instructor (operational) rating

65.09.5

An applicant for the validation of an air traffic service instructor (operational) rating must have at least –

- (a) two years practical experience as an air traffic controller ; or
- (b) 12 months practical experience as an air traffic service assistant
- (c) appropriate to the rating being validated.

Application for validation of air traffic service instructor (operational) rating

65.09.6

An application for the validation of an air traffic service instructor (operational) rating must be –

- (a) made to the Executive Director in the appropriate form as prescribed by the Executive Director; and
- (b) be accompanied by –
 - (i) proof of the applicant’s competency to exercise the privileges referred to in regulation [65.09.8](#);
 - (ii) the air traffic service licence and rating held by the applicant; and
 - (iii) the appropriate fee as prescribed in [Part 187](#).

Validation of air traffic service instructor (operational) rating

65.09.7

- (1) The Executive Director must validate an air traffic service instructor (operational) rating if he or she is satisfied that–
 - (a) the applicant complies with the requirements referred to in regulation [65.09.5](#);
 - (b) the applicant is competent to exercise the privileges referred to in regulation [65.09.8](#).
 - (c) the applicant is a fit and proper person to exercise the privileges of the validation in accordance with the provisions of the Act, and
 - (d) the issue of the validation is not contrary to the interests of aviation safety.
- (2) The rating must be validated in the appropriate form as prescribed by the Executive Director.

Privileges of air traffic service instructor (operational) rating

65.09.8

- (1) The holder of a valid air traffic service instructor (operational) rating is entitled to –
 - (a) give operational instruction or on the job training on any of the valid aerodrome control, approach control, and/or area control ratings held by him or her for longer than 24 months or on any of the valid air traffic service assistant, flight information service or aerodrome flight information service ratings held by him or her for longer than 12 months;
 - (b) act as a validation examiner in any of the valid ratings held by him or her, if designated by the Executive Director in terms of regulation [65.01.9](#); and
 - (c) issue to an air traffic controller or an air traffic service assistant who meets the appropriate requirements prescribed in this part for the validation of a similar rating, a temporary validation certificate.
- (2) A temporary validation certificate referred to in sub-regulation (1)(c), must –
 - (a) be issued in the appropriate form as prescribed by the Executive Director; and

- (b) remain valid for a period of not more than 60 days only calculated from the date on which the temporary validation certificate was issued or until the date on which the appropriate rating is validated by the Executive Director, whichever period is the lesser period.

Duration or renewal of air traffic service instructor (operational) rating

65.09.9

An air traffic service instructor (operational) rating expires if the training has not commenced within 6 months or the validation is not revalidated within a period of 24 months, calculated from the date of the last competency assessment completed to renew the validation.

Duration or renewal of air traffic service instructor (operational) validation

65.09.10

- (1) An air traffic service instructor (operational) rating may be validated or renewed for a period of 24 months calculated from the date of last competency assessment of the rating for its renewal in accordance with the provisions of regulation 65.09.11.
- (2) The rating expires if not renewed within a period of 24 months, calculated from the date of the last competency assessment for such rating.
- (3) To renew an air traffic service (operational) validation, the holder thereof must prior to the expiry of the validation, meet the recency requirements as indicated in regulation 65.01.6 and have passed a competency assessment as prescribed in Document NAM-CATS 65, conducted by a validation examiner designated in terms of regulation 65.01.9.
- (4) Subject to the provisions of sub-regulation (5), the validation examiner must provide the Executive Director with a signed certificate of competency as prescribed in Document NAM-CATS 65.
- (5) If the result of the competency assessment reveals that the holder of the rating has failed to maintain the minimum standard required to exercise the privileges referred to in regulation 65.09.8, the validation examiner must –
 - (a) report such result to the Executive Director;
 - (b) suspend the applicable validation in writing; and
 - (c) immediately inform the holder of the rating that he or she does not meet the requirements for revalidation of the rating and that he or she may not exercise the privileges of the rating until such time that he or she meets the requirements for revalidation or re-issue of the rating.

Renewal or re-issue of air traffic service instructor (operational) rating

65.09.11

- (1) To renew an air traffic service instructor (operational) rating, the holder thereof must within the 90 days immediately preceding the date of expiry of the rating, successfully complete a competency assessment demonstrating that the skills referred to in regulation 65.09.2 have been retained or re-acquired and apply to the Executive Director for the revalidation of such rating.
- (2) The Executive Director may re-issue air traffic service instructor (operational) rating on application by the holder thereof after its expiry provided that the holder thereof –
 - (a) attends refresher training;
 - (b) attends augmentation training on advances or developments in the ATM systems and instructional techniques; and

- (c) has achieved a minimum of 70% pass mark in simulated applicable assessments determined by a rating examiner as indicated in technical standard 65.09.2(7) in Document NAM-CATS 65.
- (3) Upon application for the renewal of an expired rating referred to in sub-regulation (2), the Executive Director must renew the rating if the applicant complies with the requirements referred to in sub-regulation (1) or (2).
- (4) The provisions of regulation 65.09.3 apply with the necessary changes to an application referred to in sub-regulation (1).
- (5) An application for a renewal or reissue of an expired rating must be –
 - (a) made in the appropriate form as prescribed by the Executive Director; and
 - (b) accompanied by –
 - (i) acceptable evidence of the applicant’s competency to exercise the privileges referred to in regulation 65.09.8;
 - (ii) the air traffic service licence and rating held by the applicant; and
 - (iii) the appropriate fee as prescribed in Part 187.
- (6) The rating must be renewed in the appropriate form as prescribed by the Executive Director.

Revalidation of an expired air traffic service instructor (operational) rating

65.9.12

Upon application for the revalidation of an expired rating referred to in regulation 65.9.11 the Executive Director must renew the validation if the applicant has completed the training referred to in 65.9.11(2) and has successfully completed a competency assessment undertaken by a validation examiner.

SUBPART 10: AIR TRAFFIC SERVICE INSTRUCTOR CERTIFICATE (ATO)

Requirements for air traffic service instructor certificate (aviation training organization)

65.10.1

An applicant for the issuing of an air traffic service instructor certificate must –

- (a) be not less than 21 years of age;
- (b) hold an air traffic service licence;
- (c) hold or have held and have validated the appropriate ratings for which ATS Instruction is to be provided;
- (d) have at least two years practical experience on the air traffic service rating which has been validated; and
- (e) have successfully completed the training referred to in regulation [65.10.2](#).

Training

65.10.2

An applicant for the issuing of an air traffic service instructor certificate must have successfully completed the appropriate training as prescribed in Document [NAM-CATS 65](#).

Application for issuing of air traffic service instructor certificate

65.10.3

An application for the issuing of an air traffic service instructor certificate must be –

- (a) made to the Executive Director in the appropriate form as prescribed by the Executive Director within 6 months of completion of the training referred to in regulation 65.10.2; and
- (b) accompanied by –
 - (i) proof of the applicant's competency to exercise the privileges referred to in regulation [65.10.5](#);
 - (ii) the air traffic service licence held by the applicant;
 - (iii) the appropriate fee as prescribed in [Part 187](#); and
 - (iv) acceptable original or certified evidence of his or her age.

Issuing of air traffic service instructor certificate

65.10.4

- (1) The Executive Director must issue an air traffic service instructor certificate if he or she is satisfied that –
 - (a) the applicant complies with the requirements referred to in regulation [65.10.1](#);
 - (b) the applicant is a fit and proper person to exercise the privileges of the certificate in accordance with the provisions of the Act, and
 - (c) the issue of the certificate is not contrary to the interests of aviation safety.
- (2) The certificate must be issued in the appropriate form as prescribed by the Executive Director.

Privileges of air traffic service instructor certificate

65.10.5

- (1) The holder of an air traffic service instructor certificate is entitled to –
 - (a) give academic or practical simulator instruction on any of the valid ratings which has been held by him or her;
 - (b) act as a rating examiner in any of the ratings held by him or her, if designated by the Executive Director in terms of regulation [65.01.9](#); and
 - (c) issue to an air traffic controller or an air traffic service assistant who meets the appropriate requirements prescribed in this part for the issuing of a similar rating, a temporary rating certificate.
- (2) A temporary rating certificate referred to in sub-regulation (1)(c), –
 - (a) must be issued in the appropriate form as prescribed by the Executive Director; and
 - (b) may remain valid for a period of not more than 60 days calculated from the date on which the temporary rating certificate was issued or until the date on which the appropriate rating is issued by the Executive Director, whichever period is the lesser period.

Duration of certificate and renewal

65.10.6

An air traffic service instructor certificate must be issued or renewed for a period of 24 months calculated from the date on which the certificate was issued or from the date of expiry of the certificate if such certificate is renewed in accordance with the provisions of regulation [65.10.7](#).

Renewal of air traffic service instructor certificate

65.10.7

- (1) To renew an air traffic service instructor certificate, the holder thereof must within the 90 days immediately preceding the date of expiry of the certificate, apply to the Executive Director for the renewal of such certificate.
- (2) An application for a renewal of the certificate must be –
 - (a) made in the appropriate form as prescribed by the Executive Director; and
 - (b) be accompanied by –
 - (i) proof of the applicant's competency to exercise the privileges referred to in regulation [65.10.5](#);
 - (ii) the air traffic service licence held by the applicant; and
 - (iii) the appropriate fee as prescribed in [Part 187](#).
- (3) The Executive Director must renew the certificate if the Executive Director is satisfied that;
 - (a) the applicant is competent to exercise the privileges referred to in regulation [65.10.5](#),
 - (b) the applicant is a fit and proper person to exercise the privileges of the certificate in accordance with the provisions of the Act, and
 - (c) the renewal of the certificate is not contrary to the interests of aviation safety
- (4) The certificate must be renewed in the appropriate form as prescribed by the Executive Director.