



Private Bag 12003 Windhoek Namibia | (Tel) +264 61 702 212 | Web: <http://www.dca.com.na>

**APPLICATION FOR MAJOR REPAIR AND MODIFICATION -  
DATA APPROVAL**

1. COMPANY NAME AND ADDRESS	2. COMPANY APPROVAL NO:				
	3. MODIFICATION <input type="checkbox"/> OR REPAIR <input type="checkbox"/> (Tick applicable box)				
	4. MAJOR <input type="checkbox"/> OR MINOR <input type="checkbox"/>				
5. A/C TYPE:	6. REGISTRATION / SERIAL NO.:				
7. Reason for <input type="checkbox"/> MODIFICATION OR <input type="checkbox"/> REPAIR					
8. Details of <input type="checkbox"/> MODIFICATION OR <input type="checkbox"/> REPAIR					
<b>UNIT IDENTIFICATION</b>				<b>TYPE</b>	
<b>UNIT</b>	<b>MAKE</b>	<b>MODEL</b>	<b>SERIAL NUMBER</b>	<b>RAPAIR</b>	<b>MODIFICATION</b>
Airframe	(As described in item 7&8 above)				
Power plant					
Propeller					
Appliance	Type:				
	Manufacturer:				
9. Master Drawing Reference:					
10. ALL DRAWINGS ATTACHED			<input type="checkbox"/> YES	<input type="checkbox"/> NO	
11. IS FLIGHT MANUAL AFFECTED			<input type="checkbox"/> YES	<input type="checkbox"/> NO	
(IF YES, IS SUPPLEMENT ATTACHED?)			<input type="checkbox"/> YES	<input type="checkbox"/> NO	

12. Design Authority Responsible: (Major Aircraft Manufacturer) e.g. <input type="checkbox"/> FAA, <input type="checkbox"/> EASA, <input type="checkbox"/> UKCAA.	
13. List Manuals Affected:	
14. Are all support Documents attached? <input type="checkbox"/> YES <input type="checkbox"/> NO	
15. FOR AND ONBEHALF OF (Company Name).....  Name:.....  Signature: .....Date:.....	
<b>FOR OFFICIAL USE ONLY</b>	
<b>16. DATA ACCEPTED</b>	<b>AUTHORITY APPROVAL NO.</b>
<b>LIMITATIONS</b>	<b>Reasons for non-acceptance:</b>
Name: ..... Signature: ..... Date: .....	
17. Additional sheets attached <input type="checkbox"/> YES <input type="checkbox"/> NO. Number of additional sheets.....	
<b>IN MAKING THIS APPLICATION THE APPLICABILITY OF ITEMS ON THIS TABLE HAS BEEN ASSESSED AND APPROPRIATELY ADDRESSED.</b>	
18. Detailed Description:	
19. Instructions Necessary For Installation:	
20. Stress Analysis	
21. Power Supplies:	
22. Cooling Requirements:	
23. Aerial Position:	
24. Fuses:	

25. Component listing:		
26. Equipment lighting:		
27. Effects on other systems:		
28. Interface:		
29. Crew Notice/Placards:		
30. Modification procedures:		
31. Compatibility with other Mods/Repairs:		
32. The Maintenance Schedule is affected:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
33. Tests:		
34. Flight Tests:		
35. Other Details:		

**NOTE:** When the NCAA Inspector is satisfied with the provided data and the application is approved. Copies of the submitted data is kept within NCAA, where any original data may be required to accomplish the work they are returned to the applicant (but copies remain with the Authority).

Meanwhile, approval is communicated in Namibia CAA letter head paper; while major repair and modification record (form FSS-AIR-FORM 023A) is awaited from the AMO upon accomplishment and release to service of the work carried out.

**The following are instructions for completing the application Form. The numbers correspond to the numbers on the form:**

1. Enter the company Name and Address
2. Enter the company Approval Number or Certificate Number
3. Tick appropriate box
4. State whether modification or repair is major or minor.
5. Record the aircraft type.
6. Enter aircraft registration number.
7. Enter the reason for the Modification or repair.
8. Provide a detailed description of the repair or Mod.
9. Give the Master drawing reference.
10. List all relevant controlling drawing.
11. Indicate the effect on the Flight Manual.

12. Indicate the State of design which has provided approval for the design change or repair, such as FAA, JAA etc.
13. List the other manuals that are affected, and may require supplements or amendments, and indicate when these changes are to be implemented.
14. All necessary document attached
15. Designated company representative shall record name, sign and date.
16. For use by Authority only.
17. Number of sheets used.
18. Items 18-35 have been filled in as an example to indicate an acceptable method when a submission is made to the Authority. Each operator must address each item to indicate that all the listed factors have been considered as a minimum, and are included as appropriate.