



Private Bag 12003 Windhoek Namibia | (Tel) +264 61 702 212 | Web: <http://www.dca.com.na>

SUSPECTED UNAPPROVED PARTS REPORT

Refer to page 2 for instructions on how to complete this form.

1. Date the Part Was Discovered:		2. Part Name:	
3. Part Number:		4. Part Serial Number:	
5. Quantity:	6. Assembly Name: Assembly Number:	7. Aircraft Make & Model:	
8. Name, Address, and Description of the Company or Person Who Supplied or Repaired the Part:			
Name:		Street Address:	
City:		P. O .Box:	
Country:		Phone Number:	
Check One of the Following Applicable to the Company or Person Who Supplied or Repaired the Part:			
<input type="checkbox"/> Air Operator-Certificate #	Supplier		
<input type="checkbox"/> Mechanic - Certificate #	Production Approval Holder		
<input type="checkbox"/> Repair Station - Certificate #	Manufacturer		
<input type="checkbox"/> Distributor	Other		
<input type="checkbox"/> Owner/Operator	Unknown		
9. Description of the Issue:			
10. Name and Address of (the Company or Person) Where the Part Was Discovered:			
Name:		Street Address:	
City:		P. O .Box:	
Country:		Phone Number:	
Check One of the Following Applicable to the Company or Person Who Discovered the Part:			
<input type="checkbox"/> Air Operator- Certificate #	NCAA Inspector		
<input type="checkbox"/> AME - Licence #	DAAI		
<input type="checkbox"/> AMO - Certificate #	Defense Criminal Investigation Service		



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other arrangement, to engage in air transportation.	a product or part thereof.
Mechanic - A person holding an NCAA mechanic certificate with airframe and/or power-plant ratings.	Production Approval Holder - A company or person holding one of the following four types of NCAA production approvals: production certificate, approved production inspection system, parts manufacturer approval, or technical standard order authorization.
Repair Station - An NCAA-certificated repair station.	Manufacturer - The original equipment manufacturer (OEM).
Distributor - A broker, dealer, reseller or other person or agency engaged in the sale of parts.	Other -Record other type of business.
Owner/Operator - The owner or operator of an aircraft.	Unknown

9. Record a brief narrative stating why you believe the part is not approved. Include a description of the part (improper configuration, suspect marking, different material, etc.), where it was obtained, and what type of documentation was supplied with it.
10. Record the complete name and address of the location where the part was found. Check the appropriate block to reflect the affiliation of the company or person who discovered the part.
11. Record the date the NCAA Form FSS-AWS-AP085/12 is being submitted.
12. Check this box if you request anonymity (do not wish to provide your identity), and do not complete 13, 14 or 15.
13. Record your name, address and phone number, if desired. This information will enable the NCAA to contact you for additional information, if necessary.
14. Check this box if you request confidentiality of your personal information recorded in block 13.
15. Check this box if you do not wish to receive a letter acknowledging the NCAA's receipt of NCAA Form FSS-AWS-AP085/12.
16. Check this box if you have provided additional information (photos, invoices, certification statements, etc.)

Forward the completed NCAA Form FSS-AWS-AP085/12, Suspected Unapproved Parts Report, to:
Deputy Director of Safety (DDS)
Airworthiness Subdivision, Directorate of
Civil Aviation, Rudolf Herzog Street,
Ausspanplatzs, Windhoek, Namibia.

Phone: (264) 061 702262 Fax: (264) 061 702261

An electronic copy of NCAA Form FSS-AWS-AP085/12, Suspected Unapproved Parts Report, is available on the NCAA's website at <http://www.ncaa.com.na>. You may complete the electronic NCAA Form FSS-AWS-AP085/12 and send it the DDS's Office e-mail address on namasebr@ncaa.com.na or via this website.

