



**APPLICATION FOR THE ISSUING OF AN AIR OPERATOR CERTIFICATE;
APPLICATION FOR THE AMENDMENT OF AN AIR OPERATOR CERTIFICATE;
APPLICATION FOR THE RENEWAL OF AN AIR OPERATOR CERTIFICATE.**

Notes:

- (i) An application for the issuing of an air operator certificate, or an amendment thereof, must comply with the provisions of NAMCAR 121.06.5/127.06.5/135.06.5
- (ii) An application for the renewal of an air operator certificate, must comply with the provisions of the NAMCAR 121.06.15/127.06.15/135.06.15
- (iii) Section 1 must be completed in all cases
- (iv) All other sections must be completed if applicable to the specific application.
- (v) The original application must be submitted to the Civil Aviation Authority.
- (vi) Where the required information cannot be furnished in the space provided, the information must be submitted as a separate memorandum and attached hereto.
- (vii) Please delete if not applicable.

Mark the appropriate block

- Application for the issuing of an air operator certificate
- Application for the amendment of an air operator certificate
- Application for the renewal of an air operator certificate.

<p>1. Particulars of the AOC Applicant / Holder</p> <p>Full Name:</p>	<p>2. Trade Name, if any:</p>
<p>3. Principal place of business (include Physical Address):</p>	<p>4. Postal address of the principal (main) base where operations will be conducted, include address of secondary base of operation, if appropriate (do not use a post office box).</p>
<p>5. Telephone Number:</p>	<p>6. Fax Number:</p>
<p>7. Cell phone number:</p>	
<p>8. Email address:</p>	
<p>9. SITA Code (if issued):</p>	

10. Maintenance base (Address)

Description of facility

11. Line stations or Satellite Base

a) Line Station

Description of facility

b) Line Station

Description of facility

c) Line Station

Description of facility

12. Description of proposed operations:

13. Aircraft maintenance arrangements	Key management personnel (last name, first name, middle name, attach resume/CV for all these position):	

Experience/qualifications:

Post holder Crew Training:

Identity Number:

Nationality

Country Of Permanent Residence

Experience/qualifications:

Post Holder Ground Operations:

Identity Number:

Nationality

Country Of Permanent Residence

Experience/qualifications:

Security Manager:

Identity Number:

Nationality

Country Of Permanent Residence

Experience/qualifications:

State in respect of the following documents, date (s) of submission, approval ref no. date (s):

15. Operator management documentation:

Operations Manual set:

-Submission date:

-Approval ref. no. and date:

Maintenance control manual:

Submission date:

Approval ref. no. and date:

Aircraft Data

Number of aircraft:

No. of pax. Seats

Cargo payload

Capacity:

(Provide detailed list of aircraft with individual registration markings and communications/navigation equipment installed)

15. Crew Training (Provide details of operations training for all crew positions):

16. Current AOC held (attach a copy):

Certificate No.

Date of issue:

Issuing Authority:

17. Current Air Service Licence held (attach a copy):

Certificate No.

Date of issue:

18. If a foreign registered aircraft is intended to be used list the state of registry:

19. Aircraft types for which variation is sought (state the number of each type to be added:

In respect of each aircraft type to be included in the AOC, please indicate the following:

20. Maintenance Schedule/Programme:

Submission Date:

Approval ref. no. and date:

<p>21. Minimum Equipment List:</p> <p>Submission date</p> <p>Approval ref. no. and date:</p>
<p>22. Aircraft technical log:</p> <p>Submission date</p>
<p>23. Arrangements for engineering support:</p> <p>24. In-house maintenance to be carried out:</p> <ul style="list-style-type: none"> - Inspection/check: (state type of) - Others: - Type of facility available and location:
<p>25. Contracted maintenance (technical specifications of maintenance contract and Namibian AMO approval must be attached)</p> <ul style="list-style-type: none"> - Type/Level of check/inspection to be handled: - Others: - Namibian AMO approval: - Reference No.: - Date of first issue: - Expiration date: <p>Name and designation of nominated person for liaison with contracting organisation on airworthiness matters:</p>
<p>26. Mandatory Occurrence Reporting (state office (post holder) responsible:</p>
<p>27. Particulars of maintenance personnel including age, nationality, licence / qualification (ratings and currency) and experience (please attach list):</p>
<p>28. Training arrangements for personnel responsible for supervising the engineering support for aircraft to be included in the AOC (this should be made before introducing the aircraft into service) – type of training and number of personnel involved to be stated in respect of the</p>

following:

Management:

Supervision:

Quality Assurance:

(attach further details as necessary)

29. Remarks:arrangements for aircraft and system familiarization training and related maintenance practices for maintenance personnel (state type of training and number of maintenance personnel involved):

30. Is an airworthiness occurrence control system in place? Yes No if yes, state:

- Method of operations:
- Procedures for ensuring that organisatio responsible for type certification of each aircraft type receives adequate reports of occuerrences:

31. In respect of each aircraft type to be included in the AOC, please indicate:

- Particulars of crew members and operations personnel including age, nationality, licence qualifications (ratings and currency on assigned aircraft) and experience (list to be attached):
- Training arrangement for personnel responsible for flight operations of aircraft to be included in the AOC (this should be made before introducing the aircraft into service) – state type of training and number of personnel involved, including Cabin Crew and ground operations personnel (list to be attached):

32. Expatriate quota for foreign staff (attach pertinent papers):

33. Last audit/inspection of operator's organisation carried out by CAA:

Location(s)

Date (s)

34. Fee Paid:

Amount:

Receipt:

Date:

Name:

Signature:

Designation:

Date:

Note:

- (i) An application for the issue of an air operator certificate, shall be submitted to the Executive Director at least 90 days before the date of commencement of the intended operation.
- (ii) An application for the amendment of an air operator certificate, shall be submitted to the Executive Director at least 30 days before the date of commencement of the intended amendment.
- (iii) The holder of an air operator certificate shall at least 30 days immediately preceding the date on which the certificate expires, apply for the renewal of such certificate. (2) The provisions of regulations 121.06.5(1) and 121.06.6 shall apply *mutatis mutandis* to an application for renewal of a certificate made in terms of this regulation.
- (iv) The Authority must be given at least 10 days prior notice of a proposed change of a nominated post holder.
- (i) The appropriate fee prescribed in Part 187;

35. Proof of Financial Capability: (Attachment)

36. Security Program: (Attachment):

INDICATE N/A IF NOT APPLICABLE.

TO BE COMPLETED BY THE CAA

- (i) Received by (Name & Signature):**
- (ii) Date:**
- (iii) Assignment file no.**
- (iv) Officers assigned for assessment:**

Date forwarded to assigned officers:

Chief of Section Remarks:

Signed: