



Instructions for Use:

1. Check **YES** column if the reviewed record, procedure or event complies with requirements and you have no comment.
2. Check **NO** column if the reviewed record, procedure or event does not comply with requirements and you have a comment.
3. Check **N/C** (Not Checked) column if you did not review the record, procedure or event *or you do not have adequate information to make a valid audit assessment*
4. Enter the letter "**N/A**" (Not Applicable) in the column, if the line item is not required in this particular situation.
5. For later reference, proceed any remarks with the appropriate question number.
6. Resolution Report. Use the inspector remarks column at the end for overall remarks or observations.
7. For non-compliance findings inspectors shall also use the FSS-GEN-FORM 39: Audit Inspection Report Form. Forward findings report to the operator without delay.
8. Specific areas coordinated between OPS and AIR sections are indicated (**OPS and AIR**) in the section title.
9. For further guidance refer to relevant Volume and Chapters in Inspector Handbook.

Surface De-icing and Anti-icing Programme	
Operator:	Location:
Dates:	Last Inspection Date:
FO – 01 Pre-audit Review (OPS and AIR)	
1.	<i>Refer to FSS-OPS-FORM 001C Base Inspection Job Aid</i>
	<i>Remarks</i>

FO-16 Surface De-icing and Anti-icing Programme (OPS and AI)		
2.	Does the organization include, as part of its operations manual an aircraft surface de-icing and anti-icing programme that is approved by the Authority?	N/A <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/C <input type="checkbox"/>
3.	Is the programme approved and kept current in respect to the operator's scope of operations, including de-icing methods and products used?	N/A <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/C <input type="checkbox"/>
4.	Are regular audits of the contracted services carried out and audit records kept?	N/A <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/C <input type="checkbox"/>
5.	Is the relationship between operations and maintenance (or contracted service provider) described?	N/A <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/C <input type="checkbox"/>

6.	Does Operations have sole responsibility for the programme or is it shared? <i>(Note: maintenance must not have sole responsibility.)</i>	N/A <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/C <input type="checkbox"/>
7.	Are records kept of de-icing and anti-icing operations?	N/A <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/C <input type="checkbox"/>
8.	Do records include critical surface inspection reports and pilot reports with the following information: <ul style="list-style-type: none"> • time the last application of de-icing/anti-icing fluid began (where applicable)? • the type of fluid used? • the ratio of the fluid mixture? • the sequence that the critical surfaces were de-iced/anti-iced if the standard documented method was not used? • confirmation that all critical surfaces are free of contamination? 	N/A <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/C <input type="checkbox"/>
9.	Where required, does the Pre-take-off Contamination Inspection include confirmation that the critical surfaces are free of contamination? <i>(Note: where the standard documented procedure was not followed, the report must describe how the inspection was conducted.)</i>	N/A <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/C <input type="checkbox"/>
	De-icing Training and Testing	
10.	Are records available of initial and recurrent training including testing available of crew members and other operations and ground/maintenance personnel who have responsibilities within the De-icing programme?	N/A <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/C <input type="checkbox"/>
11.	If de-icing/anti-icing services are contracted out does the training and testing programme of the contractor and application of de-icing/anti-icing operations standards meet the operator's own Programme?	N/A <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/C <input type="checkbox"/>
12.	Are the contractors' procedures and training programmes available to the operator?	N/A <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/C <input type="checkbox"/>
	<i>Remarks</i>	

CHIEF SENIOR OF MANAGER FLIGHT OPERATIONS - REMARKS:

.....
.....
.....
.....
.....

.....
Chief Senior Manager of Flight Ops Name & ASI #
_____ **Date**

Signature _____