



**Instructions for Use:**

1. Check **OK** column if you reviewed the record, procedure or event and have no comment.
2. Check **FINDING** column if you reviewed the record, procedure or event and have a comment.
3. Check **NOT CHECKED** column if you did not review the record, procedure or event or you do not have adequate information to make a valid comment
4. Enter the letter **"N/A"** in the column, if the line item is not required in this particular situation.
5. For later reference, proceed any notes with the appropriate question number.
6. Resolution Report. Use the remarks column at the end for overall remarks or observations.
7. For non-compliance findings inspectors shall also use the FSS-GEN-FORM 39: Audit Inspection Report Form. Forward findings report to the operator without delay.
8. For further guidance refer to relevant Volume and Chapters in Inspector Handbook.

<b>CARRY ON BAGGAGE PROGRAMME CHECKLIST</b>			
<b>FSS-OPS-FORM 007/11</b>			
Activity Tracking Reference	Inspector's Name	Date Programme Submitted	Date Evaluation
Name of Operator/Applicant	Title of Submitted Documents	Contact Person and Phone No.	

<b>CARRY ON BAGGAGE PROGRAMME CHECKLIST</b>	
1. Does the carry-on baggage programme include a description of the following types of carry-on baggage:	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(a) Information about the acceptable size of carry-on baggage?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(b) A discussion of child restraint devices and how they will be handled?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
<b>Note:</b> child restraint devices that are not used during the flight are to be stowed either as carry-on baggage or as checked baggage.	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
2. Does the programme contain information and instructions about the proper stowage of carry-on baggage and cargo in the cabin, including the following:	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>

(a) Requirement that each piece of baggage fits under the seat in front of the passenger such that no part of the bag protrudes beyond the fully upright seat back or causes obstruction to passenger movement to, from, or across the aisle?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(b) Requirement that baggage fits securely in the overhead compartment and the bin doors close without any forced effort?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(c) Requirement to minimize or eliminate the chances of baggage and other articles falling out when the bin doors are opened?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(d) Procedures to ensure that all carry-on baggage is stowed in an approved compartment or other specifically approved area.	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(e) Methods to ensure carry-on baggage and cargo do not exceed the placarded weight limitations or certificated load limits for the stowage areas, where they are stowed, or the restraints used to secure them?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(f) A list of specific items that can be carried in the cabin but outside of specified carry-on baggage compartments.	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(g) Procedure for stowage of these items specify locations they can be stowed and proper method for restraining them to ensure that they do not shift under emergency load conditions?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(h) Procedures for stowage of unusual articles?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(i) Procedures for ensuring that carry-on baggage does not interfere with emergency equipment?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(j) Ensuring that carry-on baggage other than articles of loose clothing is not placed in an overhead rack unless that rack is equipped with approved restraining devices or doors;	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(k) Stowage of unusual articles?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(l) Ensuring that:-	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(i) A passenger that seat under which carry-on baggage is allowed to be stowed is fitted with a means to prevent articles of carry-on baggage stowed under it from sliding forward?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(ii) Each aisle is fitted with a means to prevent articles of carry-on baggage stowed under it from sliding sideward into the aisle under crash impacts severe enough to induce the ultimate inertia forces specified in the emergency landing condition regulations under which aircraft was type certified?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(iii) Where applicable, a flexible travel cane carried by a blind individual is stowed-	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(A) Under any series of connected passenger seats in the same row, where the cane does not protrude into	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>

an aisle and where the can is flat on the door? Or	
(B) Between a non-emergency exit window seat and the fuselage, where the cane is flat on the floor?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(m) Ensuring that an aircraft is not allowed to take off or land unless each article of carry-on baggage is stowed-	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(i) In a suitable closet or baggage or cargo stowage compartment placarded for its maximum weight and providing proper restraint for all baggage or cargo stowed within, and in a manner that does not hinder the possible use of any emergency equipment? Or	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(ii) Under a passenger seat;	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(n) Information about the types of materials that should not be carried in carry-on baggage , such as dangerous goods;	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
5. Is information provided to crew in the appropriate part of the crew members' manual about the operator's approved carry-on baggage programme?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
6. Does this information include -	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(a) Proper methods of stowing carry-on baggage, cargo, and other articles carried in the cabin?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(b) Handling of items that have been boarded and cannot be properly stowed?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(c) Crew co-ordination necessary to ensure items are properly stowed?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(d) Assignment of crew member responsibility for verification?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(e) Assignment of crew member responsibility for ensuring that carry-on baggage will not hinder the availability and use of emergency equipment?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(f) Prohibiting the closing of all passenger entry doors of an aircraft in preparation for taxi or pushback unless at least one required crew member has verified that each article of carry-on baggage is stowed?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
Other pertinent information that the operations inspector determines should be in the crew members' manual?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
7. Does the operator provide training to appropriate ground personnel and to all crew members regarding the operators' approved programme?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
8. Does the training include -	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(a) Carry-on baggage limitations?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(b) Baggage scanning?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(c) Processing of carry-on baggage that cannot be accommodated in any of the passenger compartments?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>

(d) Proper stowing of carry-on baggage?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(e) Stowing of cargo and unusual items in the cabin?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(f) Crew co-ordination?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(g) Applicable passenger information?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(h) Types of and limitations on, stowage provisions?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(i) Verification that carry-on baggage is stowed so it does not interfere with emergency?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(j) Handling of carry-on baggage during an emergency?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
9. Does the carry-on baggage programme include instructions for-	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(a) The scanning of passengers' bags to control the size and amount carried on board?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>
(b) The prohibition of boarding of a passenger where his carry-on baggage exceeds the baggage allowance prescribed in the carry-on baggage programme?	N/A <input type="checkbox"/> OK <input type="checkbox"/> Finding <input type="checkbox"/> Not Checked <input type="checkbox"/>



**Recommendations/observations:**.....

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The above requirements have been evaluated against the operator submissions.

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**Inspector's Name**

**Signature & ASI Stamp**

**Date**

**CHIEF OF FLIGHT OPERATIONS REMARKS:**

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The document is **Approved**

**Not Approved**

**Signature, Stamp and Date:** .....