



ANNUAL PROCUREMENT PLAN (APP) 2025/2026

NAME OF PUBLIC ENTITY: NAMIBIA CIVIL AVIATION AUTHORITY (NCAA)		FINANCIAL PERIOD: 2025/2026						
Procurement No. (e.g. 1,2,3...)	Description of Procurement (Include lots if applicable)	Quantity	Category of Procurement	Is the procurement reserved in terms of the Code of Good Practices?	Procurement Method	Estimated Value (NS)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
<b>OPERATIONAL EXPENDITURES</b>								
1	PROCUREMENT FOR ACCOUNTING AND AUDIT SERVICES	Various	CS	NO	RFP	557,000	Quarter 1	
2	PROCUREMENT FOR ADVERTISING SERVICES	Various	NCS	YES	OAB	417,000	Quarter 1	
3	PROCUREMENT FOR MARKETING AND PROMOTION MATERIALS	Various	NCS	YES	OAB	2,534,000	Quarter 1	
4	PROCUREMENT FOR TRAINING AND BURSARY	Various	CS	NO	DP	18,772,000	Quarter 1,2,3&4	
5	PROCUREMENT FOR CLEANING SERVICE OF NCAA OFFICES	Various	NCS	YES	RB	1,540,000	Quarter 1	
6	PROCUREMENT OF COMPUTER LICENSES & SUPPORT, EMPIC,ETC	Various	G	YES	OAB	8,528,000	Quarter 1,2,3&4	
7	PROCUREMENT FOR CONSULTANCY SERVICE OF ANS DEPARTMENT	Various	RFP	YES	RFP	400,000	Quarter 1,2,3&4	
8	PROCUREMENT FOR THE CONSULTANCY SERVICE OF AIM DEPARTMENT-REVIEW OF IFPS	Various	RPP	NO	RFP	1,706,000	Quarter 1,2,3&4	
9	PROCUREMENT FOR THE CONSULTANCY SERVICE OF HR DEPARTMENT	Various	RFP	YES	RFP	520,000	Quarter 1,2,3&4	
10	PROCUREMENT FOR THE CONSULTANCY SERVICE OF FLIGHT OPS DEPARTMENT- DRAFTING OF REGULATIONS	Various	RFP	PARTIAL	RFP	1,500,000	Quarter 1,2,3&4	
11	PROCUREMENT FOR THE CONSULTANCY SERVICE OF AIRWORTHINESS-REVIEWING OF REGULATIONS	Various	RFP	PARTIAL	RFP	500,000	Quarter 1,2,3&4	
12	PROCUREMENT FOR THE CONSULTANCY SERVICE OF EDS OFFICE-REVIEWING OF NCAA ACT	Various	RFP	PARTIAL	RFP	500,000	Quarter 1,2,3&4	
13	PROCUREMENT FOR THE CONSULTANCY SERVICE OF THE PEL DEPARTMENT -PENDING CASES IN HIGH COURT	Various	RFP	YES	DP	50,000	Quarter 1,2,3&4	
14	PROCUREMENT FOR WATER AND ELECTRICITY	Various	G	YES	DP	1,770,000	Quarter 1,2,3&4	
15	PROCUREMENT FOR LEASING OF ANS EQUIPMENT SITES	Various	NCS	YES	EFE	12,765,000	Quarter 1,2,3&4	
16	PROCUREMENT FOR INSURANCE SERVICES	Various	CS	NO	RFP	7,000,000	Quarter 1	
17	PROCUREMENT FOR LEGAL SERVICES	Various	CS	YES	RFP	600,000	Quarter 1,2,3&4	
18	PROCUREMENT FOR LICENSE AND PERMITS	Various	CS	NO	DP	44,000	Quarter 1,2,3&4	
	PROCUREMENT FOR NCAA CONFERENCES VENUE	Various	NCS	YES	RB	2,085,000	Quarter 1,2,3&4	

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19	PROCUREMENT FOR NCAA SOCIAL FUNCTIONS	Various	NCS	YES	RB	1,000,000	Quarter 1,2,3&4	
20	PROCUREMENT OF NCAA STAKEHOLDER ENGAGEMENT	Various	NCS	YES	RFQ	2,390,000	Quarter 1,2,3&4	
21	PROCUREMENT OF VISA/WORK PERMITS	Various	CS	NO	EPE	186,000	Quarter 1,2,3&4	
22	PROCUREMENT FOR MEMBERSHIP FEES	Various	NCS	YES	DP	1,410,000	Quarter 1,2,3&4	
23	PROCUREMENT FOR SECURITY SERVICES AT NCAA HEAD OFFICE	Various	NCS	YES	RB	340,000	Quarter 3&4	
24	PROCUREMENT FOR NCAA MOTOR VEHICLES REPAIR AND MAINTENANCE	Various	W	YES	RB	1,710,000	Quarter 1,2,3&4	
25	PROCUREMENT FOR REPAIR AND MAINTENANCE OF ANS AN HQ BUILDING	Various	W	YES	OAB	13,271,000	Quarter 1	
26	PROCUREMENT FOR LIBRARY SUBSCRIPTIONS	Various	NCS	YES	DP	325,000	Quarter 1,2,3&4	
27	PROCUREMENT OF STAFF WELNESS	Various	CS	YES	DP	574,000	Quarter 1,2,3 &4	
28	PROCUREMENT FOR TRAVEL AND ACCOMMODATION OF NCAA STAFF	Various	W	YES	OAB	16,106,000	Quarter 1,2,3&4	
29	PROCUREMENT FOR THE BRANDING OF VEHICLES	Various	NCS	YES	RFQ	100,000	Quarter 1&2	
30	PROCUREMENT FOR SUPPLY AND DELIVERY OF STATIONERIES	Various	G	YES	OAB	440,000	Quarter 1,2,3&4	
	<b>TOTAL</b>					<b>99,640,000</b>		
	<b>CAPITAL EXPENDITURES</b>							
31	PROCUREMENT OF NCAA VEHICLES	7	G	YES	OAB	5,000,000	Quarter 2	
32	PROCUREMENT FOR ICT PROJECTS (LAPTOPS, FIREWALLS, ANS TELEPHONES & MOBILE PRINTER ETC)	Various	G	YES	OAB	3,000,000	Quarter 1&2	
33	PROCUREMENT FOR THE ICT EQUIPMENTS (VIDEO CONFERENCE SYSTEM)	Various	G	YES	RFQ	250,000	Quarter 1,2&3	
34	PROCUREMENT FOR THE QUALITY MANAGEMENT SYSTEM (QMS), CHARTINGS, DESIGN (PHX SOFTWARE) SYSTEMS	Various	NCS	PARTIAL	OAB	5,250,000	Quarter 1,2&3	
35	PROCUREMENT FOR THE ACCOUNTING, HR (RECRUITMENT) SYSTEM	Various	NCS	YES	OAB	2,500,000	Quarter 1&2	
36	PROCUREMENT FOR PHASE 2 - COMPLETION OF THE NAMIBIA CIVIL AVIATION AUTHORITY HEAD OFFICE	1	W	YES	OAB	14,000,000	Quarter 3&4	
37	PROCUREMENT FOR THE FEASIBILITY STUDY OF THE NEW RADAR, AIR TRAFFIC MANAGEMENT SYSTEM (ATM) AND WIDE AREA MULTILATERATION (WAM)	1	CS	PARTIAL	RFP	15,000,000	Quarter 3	
41	PROCUREMENT OF THE AERONAUTICAL MESSAGE HANDLING SYSTEM (AMHS) & AERONAUTICAL INFORMATION MANAGEMENT (AIM) SOLUTION	1	W	PARTIAL	OAB	16,000,000	Quarter 2	
42	PROCUREMENT FOR THE UPGRADE OF THE AIR NAVIGATION SERVICE FACILITIES AT EROS AIRPORT, WINDHOEK	Various	NCS	PARTIAL	OAB	27,000,000	Quarter 2	
	<b>TOTAL</b>					<b>88,000,000</b>		

Approved - Executive Director: Ms. Toska Sem  
Signed:

Date:

