

**\* ISSUE / RENEWAL OF CERTIFICATE OF AIRWORTHINESS  
(C OF A) COMPLIANCE TABLE**

1. (a) APPLICATION FOR ISSUE OF C OF A / MCC – FSS-AIR-FORM007, FSS-AIR-FORM007A OR
- (b) APPLICATION FOR RENEWAL OF C OF A / MCC - FSS-AIR-FORM007B
2. FORM No. FSS-AIR-FORM053 AIRWORTHINESS DIRECTIVES COMPLIANCE STATUS / STATEMENT OF MANDATORY MODIFICATIONS AND INSPECTION. (Where optional means of compliance are offered, the means chosen to be stated)
3. STATEMENT OF SERVICE BULLETINS / LETTERS
4. FORM No. FSS-AIR-FORM046 STATUS OF LIFE LIMITED PARTS
5. FORM No. FSS-AIR-FORM060F STATEMENT OF ENGINE MAINTENANCE PROGRAMME
6. COPY OF PAYMENT RECEIPT
7. COPY OF CERTIFICATE OF INSURANCE
8. COPY OF RADIO STATION LICENCE ISSUED BY THE COMPETENT AUTHORITY OF THE STATE OF MANUFACTURE (NEW A/C) OR REGISTRY (USED A/C)
9. CURRENT MASS AND BALANCE REPORT
- \*10. AIRCRAFT SERVICE HISTORY (USED AIRCRAFT) - INCLUDING ANY SPECIAL MISSION ROLES.
11. LIST OF INCIDENT/ACCIDENTS SINCE MANUFACTURE OR LAST NAMIBIAN C OF A (USED AIRCRAFT)
- \*12. STATEMENT OF TOTAL NO. OF CABIN PRESSURISATION CYCLES AND PRESSURE TO WHICH CABIN HAS BEEN SUBJECTED DURING ITS OPERATIONAL LIFE (USED AIRCRAFT)
13. AIRCRAFT LOG BOOK AND LOG BOOK ENTRY (USED AIRCRAFT)
14. ENGINE LOG BOOK(S) AND LOG BOOK ENTRY (USED AIRCRAFT)
15. PROPELLER LOG BOOK(S). IF APPLICABLE (USED AIRCRAFT)
16. APU LOG BOOK -IF APPLICABLE (USED AIRCRAFT)
17. MODIFICATION RECORD BOOK (TO INDICATE ALL MAJOR STRUCTURAL COMPONENT CHANGES ON USED A/C AND STATEMENT OF MODIFICATION STANDARD FOR NEW AIRCRAFT)
18. TECHNICAL LOG AND DEFERRED DEFECT LOG (USED AIRCRAFT)
19. COMPASS SWING RECORD

20. AIRCRAFT ACCEPTANCE TEST FLIGHT REPORT
21. AIRCRAFT MAINTENANCE HISTORY INCLUDING RECORD OF LAST OVERHAUL OR MAJOR CHECK DONE (C OF A ISSUE FOR NEW A/C AND RENEWAL FOR ALL A/C.
22. ENGINE DISK SHEETS (IF APPLICABLE)
23. REPORT OF ENGINE LAST SHOP VISIT
24. AIRCRAFT, ENGINE AND COMPONENT RECORDS (USED AIRCRAFT)
- \*25. EXPORT C OF A OR CURRENT C OF A WITH TYPE CERTIFICATE AND TYPE CERTIFICATE DATA SHEET.
26. CERTIFICATE OF DEREGISTRATION (FOR FOREIGN REGISTERED AIRCRAFT) AND / OR NAMIBIA CERTIFICATE OF REGISTRATION
- \*27. OTHER DELIVERY DOCUMENTS SUCH AS:
  - (A) LIST OF DEVIATIONS FROM APPROVED SPECIFICATION
  - (B) RIGGING REPORT
  - (C) DETAILS OF SAFETY EQUIPMENT ON BOARD INCLUDING LIFE JACKETS, LIFE RAFTS, FIRE EXTINGUISHERS E.T.C.
  - (D) CERTIFICATE OF FLIGHT TEST
  - (E) PRODUCTION OR FLIGHT TEST REPORT (FOR 1<sup>ST</sup> OF ITS TYPE) ON NAMIBIA REGISTER
  - (F) CONFIGURATION DEVIATION (STRUCTURAL DEVIATION AND CABIN CONFIGURATION)
  - (G) LIST OF EQUIPMENT SPECIFIED BY THE OPERATOR INCLUDING PBE
  - (H) COPY OF MASTER MINIMUM EQUIPMENT LIST
  - (I) SEATING CONFIGURATION APPROVAL DOCUMENT, WHERE APPROPRIATE.
- \*28. DETAILED LIST OF THE RADIO EQUIPMENT CONSTITUTING THE RADIO STATION AND CERTIFICATE OF APPROVAL OF AIRCRAFT RADIO STATION ISSUED BY THE COMPETENT AUTHORITY OF THE STATE OF MANUFACTURE.
- \*29. ELECTRICAL LOAD ANALYSIS.
30. COMPLIANCE WITH STRUCTURAL INSPECTION PROGRAMME/DETAILS OF ANY STRUCTURAL SAMPLING PROGRAMME IN WHICH AIRCRAFT (USED) IS INVOLVED.
- \*31. AIRCRAFT TYPE SPECIFICATION AND STATEMENT OF BUILD STANDARD
32. STATEMENT OF COMPLIANCE WITH RELEVANT AIR NAVIGATION REGULATIONS ON GPWS, FDR, CVR, MEGAPHONE E.T.C.
33. COPY OF AIR TRANSPORT LICENCE/ AIR OPERATING PERMIT / PERMIT TO IMPORT AND OPERATE THE AIRCRAFT.
34. FORM NO. FSS-AIR-FORM054 AGING AIRPLANE STRUCTURAL MODIFICATION AND INSPECTION PROGRAMME.
35. FORM NO. FSS-AIR-FORM058 AGING AIRPLANE CORROSION PREVENTION AND CONTROL PROGRAMME (CPCP).
- \*36. MANUALS TO BE SUPPLIED:
  - (A) AIRCRAFT MAINTENANCE MANUAL
  - (B) MAINTENANCE PLANNING DATA OR MAINTENANCE SCHEDULE - SELLER'S APPROVED MAINTENANCE SCHEDULE OR PROGRAMME TO BE SUBMITTED FOR USED AIRCRAFT

- (C) OVERHAUL MANUAL
- (D) STRUCTURAL REPAIR MANUAL
- (E) ILLUSTRATED PARTS CATALOGUE
- (F) WIRING DIAGRAM MANUAL
- (G) VENDOR EQUIPMENT OVERHAUL MANUALS
- (H) WEIGHT AND BALANCE HANDBOOK
- (I) INSPECTION REQUIREMENTS MANUAL
- (J) ENGINE SPECIFICATIONS AND OPERATING INSTRUCTIONS
- (K) ENGINE MAINTENANCE AND OVERHAUL MANUALS
- (L) ENGINE PARTS CATALOGUE
- (M) PROPELLER MAINTENANCE AND OVERHAUL MANUALS
- (N) ELECTRONIC EQUIPMENT MANUALS
- (O) SERVICE BULLETINS
- (P) ANY OTHER TECHNICAL MANUALS PERTAINING TO THE TYPE OF A/C

37. CONFIRMATION/AVAILABILITY OF:

- (A) SATISFACTORY MAINTENANCE PROGRAMME/APPROVED MAINTENANCE SCHEDULE
- (B) ADEQUATE NO. OF SKILLED MAINTENANCE PERSONNEL (AT BASE AND AT ROUTE STATIONS)
- (C) MAINTENANCE FACILITY, TOOLS AND EQUIPMENT
- (D) MAINTENANCE AND OPERATIONS MANUALS
- (E) ADEQUATE SPARE PARTS PROVISIONING
- (F) TRAINING PROGRAMME (INCLUDING PERSONNEL LICENSING)
- (G) TECHNICAL GROUND HANDLING ARRANGEMENTS WITH EXTERNAL CONTRACTORS (MAINTENANCE ORGANISATION) AT ROUTE STATIONS (require AW approval).

38. CONFIRMED EXISTENCE OF SATISFACTORY FLIGHT OPERATIONS ARRANGEMENTS. (SEE GUIDELINES ON ISSUE AND RENEWAL OF C OF A)

39. Certificate regarding operator's demonstration of compliance with leaflet on the "Airworthiness and Operational Competency Requirement for the issue and renewal of C of A".

**N.B**

- (i) PROVISION SHALL BE MADE TO SUPPLY AMENDMENTS OF MANUAL DIRECT TO THE AIRWORTHINESS DEPARTMENT FROM THE MANUFACTURERS CONCERNED.

- (ii) USED AIRCRAFT

1. The aircraft shall be made available to the Airworthiness Unit (AW) for survey at a suitable time for such period as necessary prior to Certification or issue of C of A and importation into the country. Assessment Report of the aircraft physical condition may be submitted prior to this.
2. The aircraft shall be prepared to permit access to its structure, control system, equipment and installation and such tests and checks as required by the AW shall be performed prior to C of A issue.

- (iii) ALL AIRCRAFT

Shall be subjected to physical inspection/survey prior to importation / return into the country and C of A issue or renewal.

After arrival in Namibia, shall be made available for such tests and inspections as may be deemed necessary for the purpose of final documentation by the AW.

Practical demonstration by operators of the use of safety equipment, evacuation procedure and emergency aids on board, under NAMIBIA local environment is required. This should include practical evacuation of all passengers within 90 seconds of an emergency.

\* NOT REQUIRED FOR C OF A RENEWAL EXCEPT IF NOT PREVIOUSLY SUPPLIED IN RESPECT OF THE AIRCRAFT OR THE TYPE AS APPLICABLE.