



Private Bag 12003 Windhoek Namibia | (Tel) +264 61 702 212 | Web: <http://www.dca.com.na>

MANDATORY OCCURRENCE/SERVICE DIFFICULTY REPORT FORM

(1) OPERATOR: _____

(2) NATURE OF INCIDENT / OCCURRENCE (PUT DETAILS ON THE BACK OF THIS FORM)

AIRCRAFT TYPE & SERIES	REGISTRATION	DATE	LOCATION/POSITION	TIME(UTC)	DAY NIGHT TWILIGHT
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(3) FLIGHT CREW REPORT

FLIGHT NO	ROUTE FROM	ROUTE TO	ALTITUDE	IAS (KTS)	ETOPS
					YES/NO

(3a) (NATURE OF FLIGHT)

PAX/ CARGO / FERRY/ TEST/ TRAINING/ BUSINESS/AGRICUL / SURVEY/ PRIVATE /CLUB/ TOWING / PARACHUTE

(3b) (FLIGHT PHASE)

PARKED	TAXI	TAKE-OFF	CLIMB 1	CLIMB 2	CRUISE	DESCENT	HOLD	APP	LAND	CIRCUIT	AEROBATICS
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(3c) (ENVIRONMENT)

WIND				CLOUD				PRECIPITATION				CONDITIONS		RUNWAY				
DIRCTN	SPEED	HEIGHT	8THS	RAIN	SNOW	SLEET	HAIL	VISIB	ICING TURB	OA T	DR Y	W ET	ICE	SN OW				
				LIGHT / MOD / HEAVY				LT/MD/HV Y		CAATEGORY I / II / III								

(4) GROUND STAFF REPORT

ACFT MANUFACTURER'S S/N	ENGINE TYPE SERIES	ETOPS APPROVED YES/NO	GROUND PHASE		
			MAINT	GRD HNDLG	UNATTENDED

(4a) (EQUIPMENT DETAILS)

COMPONENT	MANUFACTURER	PART NBR	SERIAL NBR	MANUAL REF	COMPONENT REPAIR AGENCY
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ATA CODE	TSN	TSO	CONDITION OF COMPONENT
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(4b) (AIRCRAFT OR COMPONENT UTILIZATION)

TTL HOURS	TTL CYCS	TTL LDGS	LAST CHK	AT WHAT HRS	ORGANIZATION
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===== NCAA USE ONLY =====

HAS MANUFACTURER BEEN ADVISED? YES NO HAS TC HOLDER BEEN ADVISED? YES NO

REPORT STATUS: OPEN CLOSED DCA FOLLOW-UP REQD

ORGANIZATION FOLLOW-UP REQD: YES NO

MANDATORY OCCURRENCE/ SERVICE DIFFICULTY REPORT

(5) FULL DESCRIPTION OF OCCURRENCE/SERVICE DIFFICULTY

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Name: Signature: Date:

6. Chief Engineer's Report on Cause and any Recommendations to Prevent Re-occurrence.

Name _____ Tel No: _____

Signature: _____ Date: _____